

PEN-Y-CAE COMMUNITY COUNCIL

Minutes of the of the Pen-y-Cae Community Council Meeting held on Monday 28th January 2019.

PRESENT

Chair – Cllr D.A. Thomas

Cllr. Mrs C. Davies
Cllr. Mr K. Gilpin
Cllr. Miss P. Davies
Cllr. Mrs. J. Lowe
Cllr. Mr G. Edwards

Cllr. Dr S.E. Evans
Cllr. Mrs. P. Matthews
Cllr. Ms A. Phillips
Cllr. Mr J.C. Phillips
Cllr. Mr R. Salisbury

Ffion Morus – Community Agent for item number 5 on the Agenda – *Issues Relating to Older people*

Alex Drury and Juliet McKenzie from Wrexham Youth and Play Partnership and Juliet McKenzie Youth Work Co-ordinator for WCBC for item number 9 on the Agenda – *To Welcome Alex Drury from Wrexham Youth and Play Partnership*

(19)16 APOLOGIES

Apologies for absence were received from:

Cllr. Mrs J. Jones
Cllr. Mrs. S. Jones
Cllr. Mr. N. Claffey

It was agreed to suspend Standing Orders for items number 5 and 9 on the agenda – *Issues Relating to Older people and To Welcome Alex Drury from Wrexham Youth and Play Partnership*

(19)17 TO WELCOME Alex Drury from Wrexham Youth and Play Partnership

The Chair welcomed Alex Drury and Juliet McKenzie to the meeting and invited them to explain their roles and services.

Ms Drury explained that she worked for the Wrexham Youth and Play Partnership, a charity based in Wrexham that centred around supporting youth work and Juliet McKenzie, a Youth Work Co-ordinator from WCBC whose role was to manage the Youth Work across the county borough combining outreach youth work and supporting developing capacity for youth work. They were looking at ways to extend the opportunities for youth work and supporting the communities as a whole.

Cllr. P. Davies asked what they could offer and how much would it cost.

Ms McKenzie answered that they could offer free help to support volunteers to get involved in Youth Work and in delivering schemes. They could offer assistance with consultation work with young people and residents to ascertain what was wanted in terms of provision in the area and they had core staff that could help mentor volunteers and carry out DBS checks for free.

Cllr. G. Edwards asked what age group the scheme would be aimed at.

Ms Drury explained that Youth Work was aimed at young people between the ages of 11 and 25 and play work was aimed at children over the age of 5.

Cllr. J. Lowe asked if they could provide any examples of successful schemes running in Wrexham currently.

Ms Drury advised that there were very popular and successful schemes running in Brymbo, Tanyfron, Coedpoeth and Bwlchgwyn presently where they had between 25 and 30 young people in attendance at the sessions. Ms Drury gave details of the services on offer which included an inflatable gazebo to use as a base, fire pits, trips out and info

sessions on sexual health matters. Ms Drury also gave information on the shipping containers which would provide a base for children to meet and also for storing equipment. Cllr. K. Gilpin asked for a rough idea of costs for the shipping container and for youth workers. Ms Drury advised that the converted containers were in the region of £6000 with transport costs of £200. With a service level agreement of 1 session per week for 3 workers running 38 sessions a year it would cost £5140.

Cllr. J. Phillips asked if they would fund training for volunteers. Ms Drury advised that they could recruit and train through WCBC resources, provide DBS checks and support members to develop a volunteer committee.

Cllr. A. Phillips asked if a provision was to be run solely by volunteers what they would need. Ms McKenzie advised that first aid and safeguarding would be mandatory then additional training would be given on areas such as how to identify trafficking and county lines. Ms McKenzie advised that it would need 3 members of staff to run provision and be supported by volunteers.

Cllr. P. Matthews asked how they fitted in with Mike Barclay's Play Development Team at WCBC. Ms McKenzie advised that they were all part of the same team and that Gareth Stacey was responsible for provision of Play Schemes.

Ms Drury advised that a consultation event was being held in Glyn Ceiriog on the 21st February at 4pm if members wished to attend to see what their consultation events would consist of.

The Chair thanked Ms Drury and Ms McKenzie for their attendance and the information given and asked that if members had any further questions then to direct them through the Clerk.

Resolved: To discuss in more detail at a future meeting.

(19)18 ISSUES RELATING TO OLDER PEOPLE

Ffion Morus, Community Agent had submitted her report to members prior to the meeting. Ffion advised that she received a positive response at the Christmas Market and gave out a number of leaflets and 'no cold callers' stickers to residents. There had been a few issues with the delivering of the gifts to the over 75s in the village such as people no longer residing at the addresses or that people had passed away. Ffion and the Clerk had made notes at the addresses on the list but it was agreed to send it out to members for their input once again. Ffion gave details of the coffee morning arranged at the football club the previous week but due to the weather conditions it was not very well attended. Ffion advised that a future event would be arranged. Ffion advised that the Art Club in Pen-y-Cae had contacted her and asked if she could promote their group to her clients.

Cllr. J. Lowe asked what were the main issues she was dealing with on behalf of her clients. Ffion advised that it was mainly blue badges, information on services and signposting. Of the people she visited not many were interested in social groups.

The Chair asked if there had been any further progress made with links with the social workers. Rob Loudon was holding meetings with the GP Cluster Groups and Adult Social Care but there had been no update as yet. Ffion had not received any referrals through Adult Social Care as yet.

The Chair thanked Ffion for her attendance, following this she left the meeting.

Resolved: That Ffion would send the amended list of residents aged over 75 to the Clerk for distribution to members.

19)19 DECLARATION OF INTERESTS

Cllr. J. Phillips wished to declare interest in item number 7 on the agenda – Planning Applications.

(19)20 MINUTES

Minutes of the meeting held on Monday 7th January 2019 copies having previously been circulated, were approved and adopted subject to the following corrections

(19)11 4. *Contributions* to the school crossing installation and car park in Stryt Issa had been funded from reserves.

To add as an addendum the following resolution to minute reference **(19)10** –

Resolved: That the Clerk notify WCBC that the Community Council will operate a standstill budget for 2019/20 and will not be requesting a raise in precept.

(19)21 MATTERS ARISING from the minutes

1. Old BMX Track

Nigel Harper had provided a quote for removal of the scarify and erection of a fence bordering the land. This would be considered in the coming months. The Chair asked the Clerk to write to Nigel and thank him for the quote

Resolved: That the Clerk would write to Nigel Harper and thank him for the quote.

2. Overgrown Hedges

The Clerk had received correspondence from Ian Bancroft and Darren Williams of WCBC concerning the matter with the hedges on Hall Street. Mr Bancroft's letter advised that the Highways department were acting in accordance with the Highways Act and as such needed to give the resident a 14 day notice period to take action. Darren Williams email to the Clerk also reiterated that they were acting within the guidelines of the Highways Act. The matter had now been resolved and the hedges had been cut back. The Chair advised that the Clerk write back to Ian Bancroft and thank him for his assistance in the matter but to enquire as to why the matter had not been dealt with in a more timely manner given the fact that it was first reported on the 9th July 2018.

Resolved: That the Clerk would correspond with Ian Bancroft and ask for clarification on the reporting of the matter.

3. Footpath on the Railway Line

No further updates had been provided regarding the funding bid submitted. Cllr. J. Phillips asked the Clerk to contact David Hesketh and ask when it would be likely we would hear of a decision.

Resolved: That the Clerk would ask David Hesketh when the Community Council may be likely to hear of an update.

4. Website

A meeting with Paul Griffiths was held in the 16th January; in attendance were the Clerk and the Chair. Paul demonstrated how to use the site and how to access the various areas that would need updating. It was agreed to add a number of moderators for the site to enable more control of the site going forward. It was agreed that the Chair, Vice

Chair and Cllr. R. Salisbury should be added as moderators. The Clerk had made progress adding content to the site but there would be a considerable amount of translation work to be done. It was agreed that the Community Council should tender for an accredited translator. The Chair suggested that the Clerk should approach WCBC and ask who they used.

Resolved: The Clerk would continue to progress with uploading content and obtain quotations for translation.

5. Footpath in Ruabon

Steve Jones of Streetscene at WCBC had confirmed that the path in question had been swept and had been out to inspect it once again.

Resolved: Noted.

6. Santa Sleigh

The Clerk had received correspondence from Friends of Ruabon to say that in total £203.84 had been raised in Pen-y-Cae on the night and that the funds would go to cover the cost of the diesel, rebuild of the sleigh and for the sweets. The Chair asked the Clerk to write back and give thanks on behalf of the Community Council for their efforts.

Resolved: That the Clerk would write back and give thanks to the Friends of Ruabon for their hard work.

7. Dementia Bus Event

Cllr. J. Lowe confirmed that the Dementia Bus was booked for the 12th February at Ruabon Village Hall where people could book themselves onto sessions by contacting the Workforce Development Team on 01978 292993.

Resolved: Noted

8. Dog Bag Dispensers

The Clerk had looked into the ordering of a dog bag dispenser and the original cost had increased significantly to £138.29 including the bags and delivery. It was discussed that the units could be purchased without bags and Cllr. A. Phillips asked if there would be any discount applied for purchasing an additional unit. The Clerk was instructed to enquire regarding discount and relay the costs to members by email. The Chair asked members if they agreed that once a decision had been given to the Clerk that she could progress the order. Members were in agreement.

Resolved: That the Clerk confirm prices for two units with and without bags and relay to members by email.

9. Weed Spraying Course

The Chair had not been provided with dates for future courses for weed spraying.

Resolved: To await further communication.

(19)22 POLICE MATTERS

Reported Crimes

No statistics had been provided for the meeting.

The Clerk had been given contact details for PCSO Rebecca Roberts who was the intended designated PCSO for Pen-y-Cae but had not received a response to her invitation to the meeting.

Resolved: To await further communication from the Police.

(19)23 STREET LIGHTING

LED Replacement Programme

The conversions in the village were now well under way and were on track to be completed over the course of the next few weeks. There had been mixed reviews on social media but on the whole the comments had been positive.

Resolved: To await progress on the replacement programme.

Collaborative Footway Lighting Consortium

The first meeting of the new collaborative footway lighting consortium had taken place on the 21st January in Pen-y-Cae. Everyone was happy with the new contractors so far and there were other community councils looking to join the consortium soon.

Resolved: Noted.

New Light Quotation

The contractor had been approached for a quotation for a new light on Poplar Road along with power point installations at the War Memorial Garden and on the island directly opposite. Mega Electrical would provide the quotations as soon as possible. Cllr. J. Phillips asked if it would be possible to go out to tender for installation of a new light. Cllr. Edwards advised that it would be possible but not advisable given the fact that we were early on in our maintenance contract and developing a good business relationship with the contractor. However if the price was deemed unreasonable then it would be possible to do so.

Resolved: to await the quotations from the contractor

Faults.

Cllr. J. Phillips advised that he had been contacted regarding a lamp column where the door had been left open resulting in the wiring being left exposed. Cllr. Phillips had attended and secured the door with a cable tie but asked the Clerk to liaise with the contractor over replacing the banding.

Resolved: That the Clerk would report the fault as instructed.

Plas Bennion

Following the comments made on social media regarding the stretch of road in Plas Bennion with no street lighting, Cllr. J. Phillips asked if the matter could be looked into once again. The Clerk had written to both Ruabon and Cefn Community Councils in 2017 to ask if they would consider assisting with funding for additional lighting along this stretch and both had answered that they were not in the position to assist. WCBC had also given the

same answer citing lack of funding as the reason why it would not be considered. It was agreed to revisit the matter and to write once again to Ruabon and Cefn Community Councils to see if they would consider funding additional lighting.

Resolved: That the Clerk would write to Ruabon and Cefn Community Councils to see if they would consider funding additional lighting along the unlit stretch in Plas Bennion.

(19)24 PLANNING APPLICATIONS

There were no planning applications submitted for the period.

Resolved: noted

(19)25 TO DISCUSS the MUGA – Stage Two Development

The Clerk had spoken with the funding team at Big Lottery Funding and had been informed that the submission of a funding bid for a skate park would not be considered due to the facilities available in the surrounding villages. The Clerk was also advised that the 2015 consultation work would no longer be considered valid as too much time had passed in between and was advised to revisit the consultation process involving both local children and their parents to establish what was needed in this space. It was agreed that the working party should meet up again over the next two weeks to discuss options in further detail and report back at the next meeting. It was agreed that a road show meeting could be organised to include the consultation and that dates could be discussed for a public meeting.

Resolved: That the Clerk arrange a meeting of the working party as soon as possible.

(19)26 TO DISCUSS facilitating an events committee within the village

The Chair advised that this matter would link in with a future road show and could be discussed in future.

Resolved: noted.

(19)27 TO DISCUSS the Welsh Language Scheme

The Clerk had submitted a draft copy of the scheme to members prior to the meeting. Following discussions with Sue Wyn Jones of WCBC it was suggested that the scheme be worded very simplistically and in a way that identified that the Community Council were demonstrating good practice in its publications although there was no legal requirement for it to do so. Cllr. P. Matthews advised that it appeared too short and would like it to be revisited. Cllr. Mathews would forward a copy of the Homestart Policy to use as reference.

Resolved: That Cllr. P. Matthews would forward a copy of the Homestart Policy to the Clerk and the document would be reviewed.

(19)28 GENERAL CORRESPONDENCE

The SLA from WCBC including the terms and costs for maintenance of the play areas had been sent to the Clerk. Members agreed to place the item on the agenda for the next meeting.

An email from John Gallanders at AVOW with details of an event at Plas Madoc Leisure Centre which would provide an opportunity community to begin work with transport providers, policy makers and partner agencies to develop transport solutions that meet the needs of the community and environment. The Clerk would send out details to members

A letter from FCC inviting members to attend a meeting to demonstrate the plans for phase two – mechanical biological treatment plant and to discuss on-going operations for phase one – recycling park, and the household recycling parks at Plas Madoc, Brymbo and Bryn Lane. The meeting would be held on Monday 4th February at 5.30pm at the Wrexham Recycling Centre. The Clerk would send out details to members.

(19)29 MISCELLANEOUS

Resolved: To note receipt of the following:

1. A letter from Cllr. David Griffiths informing members of an event to celebrate the safeguarding of the local veteran standards in the Guildhall on 12th February at 3pm.
2. Promotional brochures from Viking Direct giving details of stationery offers.

(19)30 ANY OTHER URGENT BUSINESS

The following issues were raised under the above heading:

1. Cllr. G. Edwards advised that the numbering of the columns had not been carried out during the replacement programme as expected due to time constraints but was revisiting the process and would be negotiating a cost with the contractor.
2. Cllr. J. Phillips advised that there was a considerable amount of litter along the riverbank on Afoneitha Road directly behind the housing estate on Coed-y-Nant. It was agreed that the Clerk would report the matter to Clwyd Alun Housing Association.
3. Cllr. J. Phillips asked the Clerk if there had been any further update concerning the disabled access issue on the Pant. The Clerk advised that there had been no further update since Cllr. Phillips had spoken with the lady who raised the complaint. Cllr. Phillips asked the Clerk to contact Paula Parry at WCBC as he was aware that a solution to the access had been explored. Cllr. Phillips asked the Clerk to seek clarification if the access point at the Rhos end was also being looked into.
4. Cllr. Phillips asked the Chair if the possibility of a Neighbourhood Watch Scheme could be discussed at a future meeting. It was agreed that there would be space on the April Agenda for the matter.
5. Cllr. A. Phillips asked if members knew of any planned maintenance to the road surface in Plas Bennion as it was very badly worn in places and there were large areas of potholes. It was agreed that the Clerk would contact Streetscene and ask if the area was under consideration for improvements.
6. Cllr. C. Davies raised the issue of disability access into the football club. Although there was a ramp to enter the club, the raised lip of the doors meant that wheelchairs were unable to gain access into the club unaided. Cllr. R. Salisbury advised that the club were looking into purchasing a removable ramp to be used.
7. The Chair asked the Clerk to leave the room while members discussed a possible pay rise and increase of working hours. Members agreed that they would need to consider the cost

before making a decision. The Chair asked the Clerk to prepare costings to share with members at the next meeting.

(19)31 FINANCE

The finance sub-committee had met prior to the meeting. The Chair had prepared a contract of employment for the Clerk. Members were given a copy to take away and review. Upon review of the pay scales the Clerk had not received a pay increase and the Chair would need to discuss the matter in full with members at full council. The Chair also asked the finance committee to consider raising the Clerks weekly working hours from 17 to 25 given the fact that there were extra responsibilities being taken on. The Chair had asked the Clerk to keep a diary of how many hours she had worked on a weekly basis leading up to the meeting. The Clerk was working 25 per week on average. The Finance Committee would also ask full council to consider the change.

Payments

The following payments were approved for January

102801- WCBC – Inspection and maintenance play areas	1976.40
102802 – Accounting Solutions - payroll	111.44
102803 – Viking Direct - stationery	53.65
Bank Transfer – Sian Andrews – Salary	872.29
Bank Transfer – Sian Andrews - Postage	9.58
Bank Transfer – Ffion Morus – Salary	950.90
Bank Transfer – Ffion Morus – Mileage -	39.15