

PEN-Y-CAE COMMUNITY COUNCIL

Minutes of the of the Pen-y-Cae Community Council Meeting held on Monday 29th April 2019.

PRESENT

Chair – Cllr D.A. Thomas

Cllr. Mrs C. Davies
Cllr. Mrs. S. Jones
Cllr. Ms A. Phillips
Cllr. K. Gilpin
Cllr. Miss P. Davies

Cllr. Dr S.E. Evans
Cllr. Mrs. P. Matthews
Cllr. R. Salisbury
Cllr. Mr J.C. Phillips

(19)63 APOLOGIES

Apologies for absence were received from:

Cllr. Mrs J. Jones
Cllr. Mr G. Edwards
Cllr. Mrs. J. Lowe
Cllr. N. Claffey

19)64 DECLARATION OF INTERESTS

Cllr. J. Phillips wished to declare interest in item number 7 on the agenda – Planning Applications.

(19)65 MINUTES

Minutes of the meeting held on Monday 25th March 2019 copies having previously been circulated, were approved and adopted.

(19)66 MATTERS ARISING from the minutes

1. Dog Bag Dispensers

Cllr. J. Phillips advised that the dog bag dispensers had been well received in the village and were being utilised by dog walkers. Cllr. Phillips hoped that this would reduce the amount of dog fouling and asked members if they would agree to install more. It was suggested that the Clerk should ascertain if neighbouring communities would like to purchase some as part of a bulk order and therefore receive a discount. It was noted that the units were manufactured with text on which was only displayed in English. The Chair asked the Clerk to purchase some vinyl stickers with the Welsh translation on to add to the boxes. The Chair also asked the Clerk to contact Joanne Rogers of WCBC to ask her to issue some dog fouling stickers to display around the village.

Resolved: That the Clerk would negotiate a discount for bulk order of dog bag dispensers and contact neighbouring Community Councils to see if they wished to purchase any units.
That the Clerk would purchase vinyl stickers with the Welsh translation on to add to the boxes.

2. Fly Tipping on Coed-y-Nant

Cllrs. J. Phillips and J. Lowe had attended a meeting on site with Alison Douglas of Clwyd Alyn Housing Association who had stated that there was no proof that the fly tipping had come from the houses directly backing onto the area. Ms Douglas advised that she would speak with her colleagues regarding assistance with clearance of the site. Cllr. J. Phillips had not received an update on the matter and asked the Clerk to chase this up.

Resolved: That the Clerk would liaise with Alison Douglas and request an update.

3. Disabled Access on the Pant

The Clerk had received a telephone call from Simon Roberts of the Assets Department at WCBC who advised that they were looking into installing a gate with a radar key on the Pant. Cllr. J. Phillips asked the Clerk to confirm if they were to install a gate on the Rhos entrance also. Cllr. Phillips also asked if the Community Council could purchase radar keys to distribute free of charge to members of the community in need. The Chair asked the Clerk to confirm when works were likely to commence.

Resolved: That the Clerk would ascertain when works were likely to commence.

4. Plas Bennion Road Surface

There had still been no reply to the Clerks request for information on planned road works on Plas Bennion. It was advised that the Clerk should contact Steve Jones of Streetscene and ask him to kindly provide the information that the Community Council was asking for.

Resolved: That the Clerk would again contact Streetscene again and ask for an update.

5. Play Areas

The Clerk had received a cost from WCBC for inspecting and maintaining the MUGA which would be £218.30 per annum with litter picking costs of £697.50 per annum. Members agreed that this would be the most cost effective option for the inspection & maintenance but asked the Clerk to investigate whether the Football Club would be willing to litter pick alongside the grass cutting for an extra charge.

Resolved: That the Clerk would advise WCBC that the Community Council would like to add inspection of the MUGA to the existing SLA but to hold on the litter picking element until investigating with the football club first.

6. Citizens Advice

There had been no report received from the Citizens Advice Bureau despite the Clerk requesting it. The Chair asked the Clerk to request the information again and ask that they prepare it in time for the next meeting.

Resolved: That the Clerk would ask again for a report from Citizens Advice to share with members.

7. Studio Pen-y-Cae

The Clerk had received a letter from Ian Roberts, Chief Officer of Education regarding the signage at Studio Pen-y-Cae. The letter stated that they could not remove the words Pupil Referral Services from the signage as the school was used as an exam centre and it was Welsh Government Policy to display this.

Resolved: That the Clerk would clarify which legislation stated the signage belonging to exam centres.

8. **Speed surveys and signage**

Graham Lloyd had provided the results of the speed survey on Stryt Issa, the Chair asked the Clerk to ask Mr Lloyd for an interpretation of the data. Mr Lloyd had not provided the costings for the interactive speed signage. Cllr Phillips asked the Clerk to source costings for the smiley face signs.

Resolved: That the Clerk would source costing for the smiley faced interactive speed signs.

(19)67 POLICE MATTERS

Reported Crimes

No crime figures had been received for the period.

Resolved: Noted

Matters Raised by Members

Cllr. J. Phillips voiced his concern that there was still no representation from the Police and no crime figures. Cllr. Phillips asked the Chair if it would be possible to invite the new Inspector, Darren Whibberley to the next meeting to try and resolve the issue.

Resolved: That the Clerk would invite Inspector Whibberley to the next meeting.

(19)68 ISSUES RELATING TO OLDER PEOPLE

Ffion Morus, Community Agent had submitted her report to members prior to the meeting. Miss Morus gave details of her visits and training for the month. Ffion also advised that she was trying to increase her social media presence and was engaging with people on a wider scale. Ffion also gave details on a new dementia friendly group she was helping to initiate in Ruabon.

The Clerk had not received a response to the invitation to Dr Saul to attend a meeting. It was suggested that the Clerk follow up correspondence with Dr Saul again

Resolved: That the Clerk would invite Dr Peter Saul again to a future meeting to discuss linking in Social Prescribing with the Community Agents.

(19)69 STREET LIGHTING

Quotations

MEGA Electrical had provided quotations for the new lamp on Poplar Road and for the electrical point installations at the War Memorial. The new lamp would cost £3630 plus Scottish Power connection fees (estimated around £5248.48). The Electrical points would cost £7885 for both. Members agreed that the price for the extra street light was fair and that this should be given priority. It was agreed to shelve the electrical point installations for the time being as it was not a justifiable expense given the fact that it would only be used during a few weeks in the winter.

Resolved: That the Clerk would liaise with MEGA and accept the quote for the new lamp but advise that we would not require the electrical points at this time.

(19)70 PLANNING APPLICATIONS

There were no applications for the period.

Resolved: noted

(19)71 TO DISCUSS the MUGA – Stage Two Development

The Clerk had received confirmation that the youth partnership team could not assist with the consultation for the second phase of the development. It was agreed that the consultation should be held in two parts, one with the children where questionnaires would be given out in school and one with parents at a series of two open evening. This would be tabled for discussion in July with a view to carry out the consultation in September. Cllr. J. Phillips asked members present if they would agree to part of the VAT reclaimed from the MUGA being ear marked towards the future development. Cllr. P. Davies countered the proposal and asked if all of the VAT recovered from the MUGA could be used for the second stage. All members were in favor. The Clerk would confirm the exact figure for members.

Resolved: That the VAT recovered for the MUGA be ear marked for the future development.

(19)72 TO APPROVE the Risk Assessment

The Clerk had sent the amended copy of the Risk Assessment to members. All were in favour of the changes and the risk assessment for 2019/20 was approved.

Resolved: That the Risk Assessment be approved.

(19)73 TO APPROVE the Welsh Language Scheme

The Clerk had sent the amended copy of the Welsh Language Scheme to members. All were in favour of the changes and the Scheme was approved.

Resolved: That the Welsh Language Scheme be adopted.

(19)74 TO DISCUSS Christmas Events

The Chair asked members to consider, based on the success of last year's event, whether they would agree to hold another Christmas Market. All members were in agreement and the Clerk was asked to confirm if the Football Club would be free on the 7th December or the 30th November. The Clerk was also asked to ascertain whether other organisations in the village had set dates for their Christmas events so that the dates did not clash. It was suggested that the Clerk should contact the primary school and ask if they would like to organise a choir for the children to perform at the event.

Resolved: That the Clerk would check with the football club regarding available dates and liaise with other organisations in the village to check that there were no clashes of dates.

(19)75 GENERAL CORRESPONDENCE

Emails from One Voice Wales detailing forthcoming training courses. The Clerk expressed interest in 3 of the courses, The Council as an employer, understanding local government finance advanced and code of conduct. Members agreed that the courses would be a useful resource and gave permission for the Clerk to attend.

An email from a gentleman asking for contact details of a resident who had written a book about Groes Calvinistic Methodist Church. Cllr. Dr Evans advised that she would forward some contact details to the Clerk to pass on.

An email from North Wales Fire and Rescue Service informing of a referral service for residents who wished to have a safe and well check at their homes. The Clerk had forwarded this to the Community Agent.

A letter from Llangollen Eisteddfod thanking the Community Council for their donation and the offer of two complimentary tickets. The Clerk would email out the details to members to see if anyone would like them.

(19)76 MISCELLANEOUS

Resolved: To note receipt of the following:

1. Promotional brochures from Viking direct
2. A letter from St Thomas Church thanking the Community Council for their donation.
3. A letter from Seafarers UK advising of Merchant Navy Day on the 3rd September.
4. In Focus Wrexham civic society spring issue
5. A letter from Dynamic centre thanking the Community Council for their donation.
6. A brochure from HAGS detailing play equipment.

(19)77 ANY OTHER URGENT BUSINESS

The following issues were raised under the above heading:

1. Cllr. K. Gilpin advised that he had organised with the staff at Studio Pen-y-Cae for the pupils to paint the planters around the village. Cllr. Gilpin also noted that he had been given details of some wooden garden furniture that the pupils were making and would donate to any elderly residents in the village. Cllr. Gilpin would pass the details on to the Community Agent.
2. Cllr. J. Phillips asked the Clerk to report some broken chain link fencing near Afoneitha Bridge to WCBC.
3. Cllr. P. Matthews asked for confirmation of the date of the AGM as it fell on a bank holiday. Members were in agreement to move the date to the 3rd June.

(19)78 FINANCE

The finance sub-committee had met prior to the meeting. The Clerk had prepared a draft budget for members to view. Some adjustments needed to be made to take into account the costs for the website and translation.

The Clerk also wished to discuss the date for which members who had elected to take the remuneration payments. Members agreed that payments should be made at the AGM and then members would be given the choice to claim for the forthcoming year at this point also.

Payments

The following payments were approved for April.

102817 – paint for planters	£58.90
102818 - fittings for dog dispensers	£19.65
102819 – WCBC – New litter bins	£440.00
102820 – Mega Electrical - maintenance	£551.94

102821 – HMRC – Tax + NI	£1118.87
102822 – EDF Energy – unmetered supply	£2098.60
Bank Transfer – Salary, postage	£1253.03
Bank Transfer – Salary & mileage	£1265.57