

## **PEN-Y-CAE COMMUNITY COUNCIL**

Minutes of the of the Pen-y-Cae Community Council Meeting held on Monday 27<sup>th</sup> January 2020.

### **PRESENT**

**Chair – Cllr. P. Davies**

Cllr. Mr. G. Edwards  
Cllr. Mr J.C. Phillips  
Cllr. Ms. A. Phillips.  
Cllr. Mrs J. Jones  
Cllr. A. Tynan

Cllr. Mrs. P. Matthews  
Cllr. Mrs. J. Lowe  
Cllr. Dr S.E. Evans  
Cllr. K. Gilpin  
Cllr. C. Evans

Sandra Neves from Techniquest for item number 9 on the agenda  
Ffion Morus, Community Agent for item number 5 on the agenda

### **(20)17 APOLOGIES**

Apologies for absence were received from:

Cllr. N. Claffey  
Cllr. Mrs. S. Jones  
Cllr. Mrs C. Davies

### **(20)18 DECLARATION OF INTERESTS**

Cllr. J. Phillips wished to declare interest in item number 7 on the agenda – *Planning Applications*.

It was agreed to suspend standing orders for item number 9 on the agenda – *To receive a presentation from Sandra Neves, Community Science Coordinator, Techniquest Glyndwr*

### **(20)19 MINUTES**

Minutes of the meeting held on Monday 6<sup>th</sup> January 2020 copies having previously been circulated, were approved and adopted subject to the following corrections

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### **(20)20 TO RECEIVE a presentation from Sandra Neves, Community Science Coordinator Techniquest, Glyndwr**

The Chair welcomed Sandra Neves to the meeting and invited her to present to members. Sandra explained that Techniquest had some funding available which would enable coordinators to provide free science clubs for young people in their communities. There would possibly be scope to apply for further funding in future to extend the project if successful. Sandra asked the community council for their help in suggesting suitable venues and for help in spreading the word in the community. The Chair advised that anything that could be provided for the youth in the community would be advantageous and invited members to put their enquiries to Sandra.

Cllr. J. Phillips advised that he had approached the football club and they were happy for their venue to be used. Cllr. Phillips also asked if there would be a possibility of holding alternate sessions at the football club and the community centre. Sandra advised that this would be perfectly fine.

Cllr. J. Lowe asked if she had approached the schools. Sandra advised that there was another team of coordinators that worked within the schools but she could liaise with the afterschool clubs etc if they were run separately. She also advised that she intended to contact the PRU on Afoneitha Road to work with them.

Cllr. J. Phillips asked what age range the clubs were geared towards. Sandra advised that they were suitable from very young children (as long as they were supervised by parents) up to older teenagers.

Cllr. P. Matthews asked how long the current funding was available for and where it had come from. Sandra was unsure of the name of the source but would check and advised that it had been guaranteed for a year at present.

Cllr. J. Jones asked if the materials needed for the clubs were provided by Techniquet. Sandra advised that they were.

Cllr. A. Tynan asked what the cost of the sessions would be once the free element had passed. Sandra advised that it would be dependent on funding but would likely be around £5 per person.

The Chair thanked Sandra for her presentation and advised that the Clerk would liaise with her on contacts for venues and organisations in the community. Following this Sandra left the meeting.

The Chair wished to take a moment to welcome back Cllr. June Jones after a period of sickness and advised that the Community Council were extremely pleased to see her back and in good health. The Chair also wished to welcome the two newly elected Community Council members, Cllr. Alison Tynan and Cllr. Catherine Evans and invited everyone to introduce themselves round the table.

The Chair then asked members for their consent to take matters out of sequence for agenda item number 5 – *Issues Relating to Older People*. All members agreed.

## **(20)21 ISSUES RELATING TO OLDER PEOPLE**

Ffion gave details of her visits for the period and advised that she had resolved an issue with a resident who needed help with an assisted bin collection. Ffion had spoken with WCBC and worked to resolve the issue. Ffion had also received her first referral from a client via the doctor's surgery in Ruabon which was encouraging. Ffion advised that she had a few new clients who did not require any signposting but requested regular contact and checking in which she was happy to do. The Christmas bingo event which was planned did not go so well unfortunately and only one person attended, however Ffion's mother had come to assist so the games went ahead anyway and the lady who attended was very happy to have won so many prizes! Ffion thanked everyone who had helped out with the delivery of the Christmas gifts.

Cllr. J. Jones wished to congratulate Ffion on keeping up such an excellent and vital service to the community.

Cllr. G. Edwards thanked Ffion for the help that she had given to members of the luncheon club

Resolved:           noted

## **(20)22 MATTERS ARISING from the minutes**

### **1. Working in partnership with HMP Berwyn – letter to Ian Bancroft**

A letter had been sent by Ian Bancroft acknowledging the points that had been raised over the lack of communication from the departments at WCBC. Mr Bancroft's letter explained that the issues had now been dealt with however there was no mention of addressing the fact that there had been no response from the departments in question at the time.

Resolved: noted

### **2. Disabled Access on the Pant**

The gate had now been installed on the Pant and Cllr. J. Phillips asked the Clerk to write to WCBC and pass on thanks to the contractor for a very professional job. The access on the Rhos side of the Pant had still not been addressed and the Clerk had been asked to liaise with Rhos Community Council and to ask them if they would consider making representation to WCBC.

Resolved: To await the outcome of the request to Rhos Community Council  
That the Clerk would pass on thanks to the contractors for the works done on the Pant.

### **3. Waste Bins**

Steve Jones had not contacted Cllr. John Phillips regarding the new bins. The Clerk advised that she would ask him to call Cllr. Phillips as soon as possible.

Resolved: to await the installation of the bins.

### **4. Music Event**

The working party had met on the 16<sup>th</sup> January and discussed sponsorship for the event. Both the Clerk and the Football Club had sent off letters to various local companies asking if they would be interested in sponsoring the event. Members also offered some suggestions for additional companies to contact. Cllr. Alison Tynan advised that she would be interested in joining the working party and advised that she was a first aider and fire marshal.

Resolved: to await further information.

### **5. Christmas Market**

The Clerk had counted the monies raised at the Christmas Market and advised that a total of £288.23 had been raised. Members agreed that a different kind of event could be held this year to avoid a saturation of similar events around Christmas. It was agreed to keep the discussion of events on the agenda for the foreseeable future to ensure more timely organisation.

Resolved: noted

### **6. BMX Track land**

The Clerk had received a response to the letter concerning the boundary encroachment issue and the occupant advised that there was no encroachment on the land but would welcome a meeting with members to discuss further. It was suggested that the Clerk

contact WCBC planning department and ask to see the plans for the original housing development adjacent to the land in order to see a clear boundary line.

Resolved: That the Clerk would request copies of the original development plans.

#### **7. Interactive Speed Signs**

The sign manufacturer had requested some further information regarding the signs such as speed limit displays and the size of the columns they would be attached to. Cllr. G. Edwards advised that the columns were a standard 76mm width and the speed limits were 20 in Stryt Issa and 30 in Plas Bennion. The Clerk was still awaiting a date for a quote visit from MEGA for the new column to be sited on Stryt Issa. The Clerk would chase this up and arrange for after the 14<sup>th</sup> February when Cllr. G. Edwards returned from his holiday.

Resolved: That the Clerk follow up regarding the site meeting with MEGA and request that WCBC carry out their inspections as soon as possible.

#### **8. Bench on Plas Bennion**

The bench had been ordered with Glasdon and the clerk was awaiting a lead time.

Resolved: to await further information. .

#### **9. Request to Arriva**

Rhos Community Council had provided a letter of support regarding the proposal to Arriva for a trial Sunday Service on a commercial basis. The Clerk had sent off the letters and was awaiting a response. It was suggested that the Clerk write to the new MP and ask them to lend their support in the matter.

Resolved: That the Clerk would ask for support from our new MP.

#### **10. Paths and Trees on the Rec**

The trees still had not been cut back. The clerk was asked to chase the matter up with Elton Watson of WCBC.

Resolved: That the Clerk would request an update from Elton Watson.

#### **11. Website**

The Clerk had sent out the link for members to view the website. There were a few alterations that had been made so the Clerk would send a list of them to Cllr. Dr Evans for them to be translated. It was agreed to make the Chair and Vice Chair admins for the site and for the Clerk to instruct them how to use it.

Resolved: noted.

#### **12. War Memorial Garden**

Members had met at the War Memorial Garden to determine what would need to be done. Following this they had met with Nigel Harper to discuss what had been done at the site during the last few years. It was clear that there was a large amount of work to be done. It was agreed that a working party would be formed to discuss the works and some closer monitoring of the maintenance would need to be undertaken. Cllrs. J. Jones, G. Edwards, K. Gilpin, A. Tynan and the Chair would form the working party. The Clerk was asked to liaise with Nigel regarding the cut back due in March and ask if it could be done before the date of the March meeting in order for members to inspect

with a view to discuss planting. It was also discussed that the idea of the metal poppies should be re-visited and to check on the date of the last clean of the war memorial as it looked like it was due another.

Resolved: That the working party would review the war memorial garden once it had been cut back in order to discuss planting  
That the Clerk would seek prices for commissions of metal poppies  
That the Clerk would check on the date of the last clean on the war memorial.

### **13. Fly Tip on Coed Y Nant**

The Clerk had contacted Claire Budden of Clwyd Alyn who had passed the matter on to Edward Hughes, Head of Resident Services and he had requested a site meeting in order to try and reach a resolution. Cllrs. J. Lowe and J. Phillips advised that a meeting on the Thursday or Friday of the week commencing 3<sup>rd</sup> February would be convenient for them. The Clerk would arrange the meeting.

Resolved: To await the outcome of the meeting with Clwyd Alyn.

## **(20)23 POLICE MATTERS**

There had been no figures provided for the period.

### **Matters Raised by Members**

Cllr. J. Phillips advised that there had been several reports of anti-social behaviour caused by youths in the areas of the MUGA, the Rec and on Cristionydd. Cllr. Phillips had attended the areas and found a large amount of litter including empty alcohol containers. The Clerk was asked to contact Ysgol Y Grango and Ruabon High School and ask if the schools could assist with speaking to their pupils regarding anti-social behaviour and to ask if they could offer any assistance in the matter. Members also asked the Clerk to contact licencing at WCBC to request a test purchasing visit of the local shops to ensure that the correct ID checks were being made. Cllr. Phillips advised that he had spoken with PCSO Neil Green and asked for an increase of patrols in the areas mentioned.

Resolved: That the Clerk would contact licensing regarding test purchasing  
That the Clerk would contact the local High Schools

## **(20)24 STREET LIGHTING**

### **Faults**

The Floodlight near the Playground on Afoneitha was still not working. The Clerk was asked to chase this up. Cllr. J. Phillips advised that the faults were not being attended to quickly enough and felt that this was unacceptable. It was suggested that a BF system could be introduced to the matrix of fault logging in order to keep an eye on timescales for completion.

### **Upgrades**

Letters had been sent to the properties where the columns were inaccessible due to the gardens.

The lamp on Afoneitha near the substation had not been included on the original inventory and was an admin error on the part of the council, this would be reported to MEGA and the lamp would be added to the inventory. The lamp on Afoneitha Road opposite Pinecroft was reported as connected by Scottish Power and had not been done. Mega would need to chase this up with Scottish Power.

### **Solar Light**

There had been no update from Allan Richardson of Snapfast regarding the solar light option. The Clerk would follow this up.

### **Lamp at Pen-y-Bryn**

The Clerk had received several reports of a broken lamp at Pen-y-Bryn. The lamp in question was not under the ownership of the community council and the Clerk had referred the callers to Cefn Community Council. The Clerk at Cefn had advised that this was not on their inventory either. Further to this the Clerk had contacted WCBC street lighting and asked them to check if they had any record of the light in question and to try and ascertain who was responsible for this light. WCBC could find no record of the light either. The Clerk at Cefn suggested that the only reasonable option would be to check the ward boundary and see who would need to adopt the light. Members agreed and advised that the lamp did not fall into Pen-y-Cae's side of the ward boundary.

Resolved: to await further information.

## **(20)25 PLANNING APPLICATIONS**

### **Application ref P/2020/0038 - LISTED BUILDING CONSENT TO INSTALL TICKET VENDING MACHINE AND CANOPY ON PLATFORM AT RUABON STATION RUABON RAILWAY STATION STATION ROAD RUABON WREXHAM**

Resolved: No observations

The Chair asked members for their consent to postpone the remainder of the agenda until the next meeting as the meeting had run over time considerably. Members were in favour.

## **(20)26 GENERAL CORRESPONDENCE**

The Citizens advice Bureau had sent out their statistics for quarter 3 which the Clerk had sent out to all members. Members noted that there had been sessions missed due to holidays and sickness, it was agreed to speak with Rhos Community Council to gather their opinions on this.

A letter from FCC Environmental advising of the next community liaison meeting. Cllr. Dr Evans advised that she would attend as she had been to the last meeting.

Cllr. Nick Claffey had written a letter of resignation from his seat on the Groes Ward with immediate effect; owing to changes in his personal life and commitments. The letter thanked members for their support and he hoped to have the opportunity to join the council once again in the future. Members wished Nick well and asked the Clerk to contact electoral with regards to the vacancy.

An email from Larrie Beattie was passed to the Clerk by Cllr. J. Jones regarding the recent resurfacing works being undertaken in Plas Bennion. Mr Beattie had asked if the whole road was being resurfaced or patched, if the 3 week timescale was still valid and if additional lighting could be considered at the pinch points. The Clerk had sent Mr Beattie a comprehensive response from Highways regarding the first two points and advised that the issue regarding the lighting had been discussed many times but unfortunately the lighting in that area was owned by WCBC and they were not able to justify extra lighting.

**(20)27 MISCELLANEOUS**

Resolved: To note receipt of the following:

1. Brochures from Viking Direct detailing offers on stationery
2. Brochures from Broxap detailing offers on recycling units

**(20)28 ANY OTHER URGENT BUSINESS**

The following issues were raised under the above heading:

1. Cllr. J. Jones had received some complaints regarding the condition of the pavements on Stryt Issa and Bryn Eitha as the surface was very uneven which made it difficult for those using walking aids to negotiate the footpaths safely. The Clerk asked for specific locations which then could be passed to WCBC for inspection.
2. Cllr. G. Edwards advised that St Thomas' Church were seeking schemes or projects where they could help financially. Cllr. Edwards advised that if members had any suggestions then they could be discussed at the next meeting.
3. Cllr. J. Phillips advised that the hedges surrounding the field at the end of Plas Bennion needed to be cut back. Cllr. J. Lowe would forward the owners details to the Clerk for her to request them to be cut back.
4. Cllr. J. Phillips advised that the OWL security event had been very successful and asked the Chair if acceptable could a donation be made to them in recognition for all of the good work they provide with community support. The Chair advised that she would donate the Chair's purse for this year to OWL Cymru.
5. Cllr. J. Phillips advised that at the Police Meeting in Llay, Chirk Town Council mentioned that they had a very good CCTV system installed and Cllr, Phillips asked if the Clerk could contact them to ask if members could go and view them.

**(20)29 FINANCE**

The Finance Committee met prior to the meeting at 6.30pm.

**Payments**

The following payments were approved for November

102869– Wrexham CAB - Outreach	£5924.92
102870 – Viking Direct - Stationery	£125.04
102871 – HMRC – Tax & NI	£1299.65
Bank Transfer – Salary, postage	£1243.73
Bank Transfer – Salary & mileage	£1032.16