

## PEN-Y-CAE COMMUNITY COUNCIL

Minutes of the of the Pen-y-Cae Community Council Meeting held on Monday 24<sup>th</sup> February 2020.

### PRESENT

**Chair – Cllr. A. Phillips**

Cllr. Mr. G. Edwards  
Cllr. Mr J.C. Phillips  
Cllr. Mrs. C. Davies  
Cllr. Mrs J. Jones  
Cllr. A. Tynan

Cllr. Mrs. P. Matthews  
Cllr. Mrs. J. Lowe  
Cllr. Dr S.E. Evans  
Cllr. K. Gilpin

### **(20)30 APOLOGIES**

Apologies for absence were received from:

Cllr. P. Davies  
Cllr. Mrs. S. Jones  
Cllr. Mrs C. Evans

### **(20)31 DECLARATION OF INTERESTS**

Cllr. J. Phillips wished to declare interest in item number 7 on the agenda – *Planning Applications*.

Cllrs. A. Tynan, John Phillips, K. Gilpin, A. Phillips and P. Matthews for item number 9 on the agenda – *Grants and Donations*

### **(20)32 MINUTES**

Minutes of the meeting held on Monday 27th January 2020 copies having previously been circulated, were approved and adopted subject to the following corrections

(20) 21 *to have won*  
(20) 22 7. *20 and 30*  
(20) 22 9. *sent off*

### **(20)33 MATTERS ARISING from the minutes**

#### **1. Disabled Access on the Pant**

The Clerk was awaiting correspondence from Rhos community Council regarding the access issue on the other side of the Pant.

Resolved: To await the outcome of the request to Rhos Community Council

#### **2. Waste Bins**

Cllr. J. Phillips was still awaiting further contact from Steve Jones regarding the waste bins.

Resolved: to await the installation of the bins.

### 3. **Music Event**

The preparation for the festival was coming along very well and all of the acts had now been announced on the social media page. All members were asked who could volunteer to participate on the day and were invited to attend the next meeting on the 5<sup>th</sup> March. Further sponsorship and advertising requests needed to be submitted and suggestions for local companies were welcomed.

Resolved: to await further information.

### 4. **Interactive Speed Signs**

MEGA Electrical had produced a rough estimate for the additional column to be installed on Stryt Issa but had included a lantern in the costings. It was agreed to ask them to revise the estimate based on the installation of the column and relevant connections only. It was also agreed to find out the cost to insure the signs and add them to the inventory.

Resolved: That the Clerk would ask for the estimate to be reviewed. That the Clerk would enquire regarding insurance for the signs.

### 5. **Request to Arriva**

There had been no correspondence received from Simon Baines regarding the request to Arriva for a Sunday service. The Clerk was asked to chase this up.

Resolved: That the Clerk would liaise further with Simon Baines MP

### 6. **Paths and Trees on the Rec**

The trees had been addressed on the Rec but members noted that the paths had become very slippery and asked that the clerk report this to Sion Roberts at WCBC.

Resolved: That the Clerk would report the paths to Sion Roberts.

### 7. **Website**

The website was almost ready to launch and was just awaiting information from Paul Griffiths regarding SSL security.

Resolved: noted.

### 8. **Fly Tip on Coed Y Nant**

Cllrs. J. Lowe, J. Phillips and K. Gilpin had met with members of Clwyd Alyn at Coed-y-Nant and discussed the fly tipping issue. The matter was resolved very quickly and amicably and Clwyd Alyn had agreed to clear the site and speak with the tenants, letter dropping at all of the properties regarding fly tipping. Since the site meeting the area had been fully cleared. It was agreed to write to Claire Budden of Clwyd Alyn thanking them for a very quick response on the matter.

Resolved: noted.

### 9. **FCC Meeting**

Cllr. Dr Evans had attended the community liaison meeting held at FCC Environment and had handed a power point presentation to the Clerk. The presentation gave details on the phases of managing the recycling and disposal of Wrexham's municipal waste.

Resolved: noted

## 10. **Vacancy in the Groes Ward**

A letter had been sent by electoral to advise that a request for election had been received and that the election if contested would be held on the 2<sup>nd</sup> April 2020. A notice of election was to be published on the 27<sup>th</sup> February.

Resolved: noted.

## **(20)34 POLICE MATTERS**

There had been no figures provided for the period.

### **Matters Raised by Members**

Cllr. J. Phillips advised that discussions had been held with the local schools regarding the recent spike in anti-social behaviour at the Rec, the MUGA and Cristionydd and was assured that the situation was being monitored by the local police. An email from Andrea Mach at WCBC had been received to say that they would be checking with the local shops regarding their policies on appropriate ID checks.

Resolved: noted.

## **(20)35 ISSUES RELATING TO OLDER PEOPLE**

Ffion had submitted her report for the period to members prior to the meeting. Ffion gave details of her visits and training for the month. Ffion also advised that she had been chosen along with 5 other agents to represent a core working group.

The Clerk had received costings from Sky Guard regarding a personal alarm system for Ffion to be used when undertaking visits in the Community as she was a lone worker. The costs, which would be shared with Ruabon if agreed by members, would be as follows

### **MySOS Man down ex VAT**

1-year contract - £16 per month per unit

3-year contract - £11 per month per unit

5-year contract - £9 per month per unit

### **Optional additional costs:**

Tracking - £1 per device per month

Roaming sim card - £5 per device per month

Set timer activity - £1 per device per month

It was agreed that the roaming sim would be needed as work was carried out in areas of extremely poor to no mobile signal but there would be no need to opt for tracking or a set timer activity. The device would be linked to a call centre and emergency service intervention could be actioned immediately if needed. Members agreed to go ahead with the purchase following approval from Ruabon Community Council.

### **Matters raised by members**

Cllr. J. Jones asked the Clerk to pass on information to Ffion that ear syringing was no longer available at Ruabon surgery and referrals to the district nurses must now be made.

Resolved: That the Clerk would liaise with Ruabon Community Council regarding the personal alarm devices and action as appropriate.

## **(20)36 STREET LIGHTING**

### **Faults**

The Floodlight near the Playground on Afoneitha had now been fixed. The Clerk had reported lamp number 31 to MEGA Electrical who had advised that the engineers had gone out to fit a new lamp as per the upgrade schedule and found that there was a Scottish Power fault. Members asked the clerk to find out more details as the lamp had been working previous to this.

### **Upgrades**

Letters had been sent to the properties where the columns were inaccessible due to the gardens but no response had been received from the residents. Cllr. G. Edwards advised that further contact should be made perhaps in person to advise that the works would need to commence.

### **Solar Light**

There had been no update from Allan Richardson of Snapfast regarding the solar light option. Cllr. G. Edwards would make further contact and try and find out if this would be possible.

### **New light**

Cllr. A. Tynan advised that she had noticed that there was a black spot outside the old people's bungalows in Trofryn from Afoneitha Road side and wondered if members would consider placing an additional light outside number 9 which would help to illuminate the area. Cllr. G. Edwards advised that he would meet with Cllr. Tynan and discussed the proposed site. The Clerk would seek a quote for this once a location was confirmed.

## **(20)37 PLANNING APPLICATIONS**

There were no planning applications for the period.

Resolved:                      Noted

## **(20)38 TO DISCUSS Stage Two of the MUGA Development**

Not all of the questionnaires had been received back in and the working party were waiting on responses from the High Schools. It was suggested that the Clerk ask for them back by the 6<sup>th</sup> March to be reviewed at a meeting by the working group on the 16<sup>th</sup> March. The Clerk had begun to input the data already collated into charts and would update once the working party had reviewed the remainder.

Resolved:                      To await the results of the consultation

## **(20)39 TO DISCUSS Grants and Donations**

The finance committee had met prior to the meeting and had reviewed all of the applications submitted for funding. They recommended to council that the donations should be distributed as follows.

£100 each to St Thomas' and Salem Chapel towards maintenance of the cemeteries.  
£50 to the Air Ambulance  
£50 to Advance Brighter Futures  
£50 to Pen-y-Cae Community Group  
£50 to Funky Milkshakes  
£50 to the Vic Studios  
£50 to Hope House Hospice

All members were in favour of the recommendation.

Resolved: That the Clerk would distribute the donations as outlined.

**(20)40 TO DISCUSS The Site Of The Old BMX Track.**

The Clerk had received the original plans from WCBC of the housing development at Pinecroft and it was clear from the drawings that the boundary lay outside of the Community Council's land and that there was a clear straight line boundary. The Clerk had checked with the land registry and no applications for adverse possession of the land had been made. It was agreed that the next step would be to meet with the property owner to voice our concerns and to see how the situation would develop following this. It was suggested that the meeting would be held on 7<sup>th</sup> March at 10am and would be attended by Cllrs. J. Phillips, G. Edwards and the Chair. The Clerk would arrange this.

Resolved: That the Clerk would arrange the meeting

**(20)41 TO REVIEW The new SLA For the maintenance and inspection of the Playgrounds**

The Clerk had circulated the SLA to members prior to the meeting. It was suggested that litter clearance for the MUGA area could be incorporated into the SLA as there was a noticeable problem with litter in this area. All members were in favour of adding the litter clearance to the SLA and were in agreement for the Clerk to sign and return once amended.

Resolved: That litter clearance of the MUGA area should be added to the SLA, following this it should be signed and returned.

**(20)42 TO DISCUSS Fundraising Events**

It was agreed to postpone this agenda item until the next meeting.

Resolved That the item be placed on the agenda for discussion the following month.

**(20)43 GENERAL CORRESPONDENCE**

An email previously forward on to members regarding the renewal of the Dog Control and Dog Fouling Public Space Protection Order.

The internal audit plan 2019/20 from JDH Business Services. The document outlined the audit plan for internal audit procedures for 2019/20.

An email from Keep Wales Tidy detailing funding schemes available to community councils for the setup of community growing spaces. With the permission of the chair and vice chair he Clerk had begun writing the funding bid.

A statement from OWL Cymru advising that the trustees had taken the decision to close the charity as of the 31<sup>st</sup> March 2020.

An email that had been forwarded on to members from the independent remuneration panel for wales regarding the reimbursement of costs of care.

## **(20)44 MISCELLANEOUS**

Resolved: To note receipt of the following:

1. Brochures from Viking Direct detailing offers on stationery
2. Brochures from Broxap detailing offers on recycling units
3. A Brochure from Glasdon detailing offers on street furniture
4. Information from the Welsh Government on the minimum pricing for alcohol in wales - a key information document
5. News release from the Health watchdog regarding events across north wales inviting people to discuss vascular services
6. An email from WCBC with notices of key changes to off street parking places orders.

## **(20)45 ANY OTHER URGENT BUSINESS**

The following issues were raised under the above heading:

1. Cllr. J. Jones had received some complaints regarding parked vehicles on the corner by the bungalows near the park on Fordd Llannerch. The vehicles were parked in such a manner that wheel chair users or people with prams were forced to walk in the road to get past. The Clerk would forward the details on to the PCSO.
2. Cllr. J. Phillips advised that following a recent litter pick it was clear that the bins at the entrance to the Pant were not being utilised and asked the Clerk to enquire if some signage could be placed near the area to encourage people to dispose of litter responsibly.
3. Cllr. J. Phillips asked if members were in agreement to reimburse the Community Centre Management Committee for the costs incurred in obtaining the new chairs and tables for the centre. Members were all in agreement.
4. Cllr. J. Phillips asked if the Rec could be placed on the agenda for future discussion as the play park was becoming a bit lost in the grass leading to the gate and there was no path installed.
5. Cllr. J. Phillips asked if a separate meeting could be held to discuss CCTV. A date of 9<sup>th</sup> March was agreed and Cllr. J. Phillips would pass on details of the representative who had recently been recommended to community councils by the Police.
6. Cllr. P. Matthews had recently attended the WTCC forum meeting and handed out notes to members.
7. Cllr. C. Davies advised that she had received some complaints regarding Gardden Road Surgery and patients not being able to get appointments. Members advised that Cllr. Davies should direct people to make complaints to the Health Board. Cllr. Lowe advised that she could pass on some contact details.

## **(20)46 FINANCE**

The Finance Committee met prior to the meeting at 6.30pm.

### **Payments**

The following payments were approved for November

102872– WCBC – Inspection & Maintenance play areas	£2210.66
102873 – Wales Audit Office – External Audit	£310.75
102874 – TWM Interactive Signs	£8880.00
102875 – Snapfast – LED Conversions	£39126.90
102876 – MEGA Electrical – maintenance	£1140.00

102877 – Penrycae FC – Festival expense – wristbands	£69.00
102877 – WTE Printers – letterheads	£141.60
Bank Transfer – Salary, postage	£1243.73
Bank Transfer – Salary & mileage	£1032.16