

PEN-Y-CAE COMMUNITY COUNCIL

COVID-19

Minutes of the Annual General Meeting held on Monday 24th May 2021

PRESENT

Cllr. C. Davies
Cllr. P. Matthews
Cllr. G. Edwards
Cllr. K. Gilpin
Cllr. A Tynan

Cllr. Dr S.E. Evans
Cllr. A. Phillips
Cllr. H. Davies
Cllr. J.C. Phillips
Cllr. J. Jones

(21)71 APOLOGIES

Apologies for absence were received from:

Cllr. S. Jones
Cllr. J. Lowe
Cllr. P. Davies
Cllr K. Phillips

(21)72 ELECTION OF CHAIR

Resolved: That Cllr. Dr S. Evans be elected to serve as Chair of the Pen-y-Cae Community Council for the year 2021-2022

(21)73 ELECTION OF VICE CHAIR

Resolved: That Cllr. J. Jones be elected to serve as Vice Chair of the Pen-y-Cae Community Council for the year 2021-2022

Cllr. Dr S. Evans then took the Chair for the remainder of the meeting.

(21)74 APPOINTMENT OF SCHOOL GOVENORS

As School Governors were appointed on a four year basis it was

Resolved: That Cllr. Mrs P Matthews continue to serve as the representative of Pen-y-Cae Community Council on the Board of Governors of Pen-y-Cae Schools until 2023.

That Cllr. Dr S.E. Evans continue to serve as the representative of the Pen-y-Cae Community Council on the Board of Governors of Ysgol y Grango, Rhos until 2023

That Cllr. G Edwards continue to serve as the representative of the Pen-y-Cae Community Council on the Board of Governors of Ysgol Rhiwabon until 2023.

(21)75 STATUTORY AND STANDING COMMITTEES

Resolved: That the following members be nominated to serve as representatives of the Pen-y-Cae Community Council on the following bodies for the year 2021-2022

Pen-y-Cae Community Centre Management Committee

Cllr. J. Jones

Rhos and District Royal British Legion

The Clerk to act as contact.

Ruabon United Charities/Sick Poor Fund

Cllr. Mrs J. Lowe.

Pen-y-Cae Scout Group Management Committee

Cllr. Mrs J. Lowe, and Cllr. K. Gilpin

Stiwt's Arts Trust Board

Rhos Community Council to act as joint representative

Wrexham Town & Community Council Forum

Cllrs. Mrs P. Matthews, Dr S.E. Evans

Finance Sub-Committee

Chair, Vice Chair (who will be chair of this sub-committee) Cllrs. Mrs P. Matthews, Miss P. Davies, Mrs C. Davies, Dr S.E. Evans, K. Gilpin, J. Phillips, A. Phillips, A. Tynan

Planning Sub-Committee

All members to receive copies of all planning applications received for consideration.

Forward Planning & Development Sub-Committee

All members to serve on this committee

Footpaths Sub-Committee

All members to serve on this committee

Youth Sub-Committee

Chair, Vice Chair, Cllrs. J. Phillips, Mrs C Davies, Mrs J. Lowe, Mrs P. Matthews, Miss P. Davies, Mrs S. Jones, .A. Tynan

Older People Sub-Committee

Chair, Vice Chair, G. Edwards, Mrs C. Davies, Mrs J. Lowe, Mrs P. Matthews, J. Phillips, Mrs J. Jones

Standards Committee – WCBC

Cllr. G Edwards.

Pen-y-Cae Community Group

Cllrs. Mrs P. Matthews, K. Gilpin, J. Phillips, A. Phillips, A. Tynan

AVOW

Cllr. G. Edwards

Discipline Committee

Vice Chair (who will be Chair of this committee), Cllr. S. Jones, Cllr. G. Edwards

Appeals Committee

Cllrs. J. Phillips, A. Phillips and Dr S.E. Evans

Street Lighting Sub-Committee

Cllrs. G. Edwards, J. Phillips, K. Gilpin

MUGA Working Party

Cllr. J. Phillips, Cllr. P. Davies, Cllr. K. Gilpin, Cllr. G. Edwards, Cllr. A. Phillips Cllr A. Tynan, Cllr. K. Phillips

War Memorial Garden Working Party

Cllr. K. Gilpin, Cllr J. Phillips, Cllr. A Phillips, Cllr P Davies, Cllr. Dr S. Evans, Cllr. J. Lowe, Cllr. G. Edwards, K Phillips, A Tynan

(21)76 PAYMENT OF ANNUAL SUBSCRIPTIONS

Resolved: To approve payment of subscriptions to the following bodies for the year 2021-2022

Zurich Municipal Insurance Company
AVOW
One Voice Wales
ICO – data protection.

(21)77 MEMBERS ATTENDANCE RECORD

Copies of Members Attendance Record for the year 2020-2021 had previously circulated.

Resolved: that the register be accepted as a true record.

(21)78 INCOME AND EXPENDITURE ACCOUNT

Copies of the income and expenditure account for the year 2020-2021 had previously been circulated to members.

Resolved: That the members accept this as an accurate document of the balance of the accounts

(21)79 MAINTENANCE OF WAR MEMORIAL GARDEN

The new contractor had produced his updated certificate of insurance with a Public Liability limit of £5 million and had signed the contract with the Clerk. Mr Williams would make arrangements to begin work ASAP.

Resolved: Noted.

(21)80 DECLARATION OF INTERESTS

There were no declarations of interest from members present

(21)81MINUTES

Minutes of the meeting held on Monday 22nd March copies having previously been circulated, were approved and adopted subject to the following corrections

(21) 59 22nd March

(21) 60 were being investigated

(21) 61 returned

(21) 69 K. Gilpin

(21)81MATTERS ARISING from the minutes

1. Bench for Plas Bennion

The contractor advised that the area would just need to be coned out and signed during the time that the works were being completed. Members were satisfied with this and asked that the works be booked in and that WCBC be notified.

Resolved: That the Clerk arrange for the works to be done and notify WCBC

2. Request for Grit Bin

There had still been no response to the request for grit bins. Cllr. J. Phillips asked the clerk to contact streetscene once again and to copy in Kerry Williams in order to resolve the matter.

Resolved: That the Clerk contact Streetscene once again.

3. Old BMX Land

The Clerk had not received the letter from Mrs Tracey Powell in time for this to be added to the agenda therefore members agreed to hold a separate meeting via ZOOM under Part 2 conditions to discuss the contents of the letter and reach a decision.

Resolved: To await the outcome of the zoom meeting.

4. DE-FIB

The Clerk had researched funding for de-fibs and had found that the fire/ambulance service and BHF were no longer offering funding due to COVID. The Clerk had found a further two options through Welsh Hearts and Defib Machines.co.uk. Welsh Hearts could offer £200 of funding and encouraged organisations to explore further funding through the Co-Op and Tesco to raise the remainder.

Welsh Hearts quoted as follows –

£795.00 including:

1x Defibrillator

1 x AED Battery – 5 year lifespan

1 x Carry Case

2 x Sets of AED Pads - 2 year lifespan (or after each use as they are not re-useable)

2 x AED Starter Kits

FREE Defibrillator Awareness and CPR training session for up to 50 people –
In addition, the package offers we are able to provide you are:
Defibrillator & Internal Unlocked White Cabinet £895.00
Defibrillator & External Unlocked Stainless Steel Cabinet £1295.00 (£100 extra if being placed in an old phone box)
Defibrillator & External Locked Stainless Steel Cabinet £1325.00 (£100 extra if being placed in an old phone box)

Defib Machines.co.uk offered a rental service instead where you could rent the de-fib and heated cabinet for £1 per day each. Their service also included

Full installation of **Defib Machine(s)** and wall bracket(s);
Onsite AED training
Full Maintenance & Service of machine, including regular onsite Health Checks and pad/battery replacement
Replacement of **Defib Machine(s)** if ever used in an emergency or displaying an error message
Loyalty Bonus available including new machine and price reductions
Resuscitation Kit; Signs & Orientation DVD
Protective hard casing and Adult Live Pads

Members agreed that some more information regarding battery life and costs involved for maintenance would need to be sought before making a decision and the Clerk was asked to add the item to the agenda for the following month.

(21)82POLICE MATTERS

A report had been sent out to members from the local PCSOs detailing crime figures and updates for Rhos, Penycae, Ponciau and Johnstown.

Crime Figures

- **Crime Trends/Emerging issues**

- **ARSON-**

- Rhos/Ponciau x 1 – Ponciau Park, Suspects have been identified and will be dealt with by means of community resolution and arson reduction team referral.

- Johnstown – None

- Penycae - None

- **CRIMINAL DAMAGE**

- Rhos/Ponciau - x 1 damage to car.

- Johnstown - None

- Penycae x 2 damage to vehicles.

- **BURG DWELLING**

- Rhos /Ponciau – None

- Johnstown – None

- Penycae - None

- **THEFT**

- Rhos/Ponciau - None

- Johnstown – x 1 theft of bank card.

- Penycae - None

- **Drugs**

Rhos/Ponciau x 2 positive stop searches conducted.

Johnstown – x 1 positive warrant.

Penycae – None

- **PATROLS**

Ponciau Park

Fenant Road-Traveller Site

Johnstown – regular patrols of areas where ASB has been highlighted

Penycae – Ffordd Llanerch following reports of syringes found and drug dealing.

Rhos – Rhos Library , reports of youths and Criminal Damage.

Matters Raised by Members

Cllr. J. Phillips advised that there had been some vandalism on the railway line near to the wooden steps where some railings had been pulled out and asked the Clerk to pass this on to the Police and to request that they patrol the area.

Cllr. J. Jones advised that there had been another serious incident on Cae Gabriel that the Police were dealing with.

The Clerk had received correspondence from Rhos Community Council that they too had suffered from a breakdown in communications with the Police and that due to staffing changes requested meetings had not yet taken place. It was agreed to try once again to arrange a meeting, perhaps including both councils to try once again to forge the relationships between the community and the Police. Cllr. J. Jones advised that there needed to be a rebuilding of the public's trust in the local policing team.

Resolved: That the Clerk would liaise with the Clerk at Rhos Community Council and suggest arranging a joint meeting.

(21)83 ISSUES RELATING TO OLDER PEOPLE

Rachael's report had been circulated to members prior to the meeting.

Rachael had given details of her meetings and training courses attended for the Month and had reported that the reasons for referrals had been issues such as anxiety, mental health. Mobility, housing, health, and transport access. Rachael also advised that she had been concentrating on networking and developing the Facebook page in order to advertise the service as widely as possible.

Matters raised by members

The Chair advised that Rachael's more concise reports were very helpful in demonstrating to members how the service was working.

Hours.

The Clerk had asked members to consider reviewing Rachael's hours and it was agreed that a finance meeting should be held where time sheets and budgetary information could be discussed.

Resolved: noted.

(21)84 STREETLIGHTING

New Light at Tainant

Scottish Power had confirmed that the cut out and cable was due to be installed on the 2nd June and the OH team were due to follow the week after.

Resolved: noted

Lambpit Street Light

The transfer had been completed for Mill Lane on the 23rd April. Gareth had also advised that Vision did have some shield manufactured to fit the existing lights. It was agreed that the Clerk should confirm a price for these with MEGA.

Resolved: That the Clerk should confirm the cost of the shields.

New Light at Trofryn

There had still been no response for the permission request for the new light to be sited at Trofryn. It was suggested that the Clerk copy in Steve Jones and ask if this could be progressed.

Resolved: That the Clerk would copy in Steve Jones to the request.

Faults

Claire Parry had replied to say that an inspector had been sent out to look at the faulty light in Coed-y- Nant

Cllrs. G. Edwards and K. Gilpin had looked at alternative sites for the interactive sign to be mounted and would need to discuss the suitability with Gareth from Mega and transfer from the Scottish Power Pole.

Resolved: that the Clerk would report the faults.

(21)85 TO DISCUSS Stage 2 of the MUGA

The Clerk had still not received the final specification for the path. Once the Clerk was able to progress with quotations a working party meeting would be arranged to discuss them.

Resolved: To await the quotes for the pathway.

(21)86 TO DISCUSS CCTV

Cllr. John Phillips had asked that this item be revisited and asked if members were in agreement for the Gentleman who had presented to council previously, to come to a future meeting to discuss the requirements for CCTV. Members agreed and asked the Clerk to contact Chirk regarding their CCTV installation and ask if they were still happy with the equipment.

Resolved: That The Clerk arrange for a meeting to discuss CCTV and to contact Chirk regarding their existing equipment

(21)87 GENERAL CORRESPONDENCE

A Letter requesting funding was sent by Hope House, The Clerk would respond to say that the funding had been agreed for the year and the request would be placed on file for discussion at next February's meeting.

An Email was received from the residents at Millpool requesting update on lantern shades & dog fouling. The Clerk had responded to say that Cllr. J. Phillips' newsletter had highlighted the dog fouling issue and that plans were under way to have some shades fitted to the lanterns.

OVW - Taflen Mynnwch Help Cadwch yn Ddiogel / Get Help Stay Safe Leaflet – The Clerk would place these on the website.

Community Council support request – Mencap, The Clerk would respond to say that the funding had been agreed for the year and the request would be placed on file for discussion at next February's meeting

Calon FM – Request for funding- The Clerk would respond to say that the funding had been agreed for the year and the request would be placed on file for discussion at next February's meeting

An Email regarding the road surface near Hill Farm, Trefechan had been sent to Cllr. J. Lowe copying in the Clerk. The resident wished to escalate a complaint regarding the state of the road as previous attempts directly to Highways had been unsuccessful. It was agreed to confirm with Cllr. Lowe what course of action she wished to take.

(21)88 MISCELLANEOUS

Resolved: To note receipt of the following:

1. Letter of thanks for donation – Air Ambulance
2. Electoral Reform Newsletter April 2021
3. Latest news from Simon Baynes MP
4. WCBC Additional HMO Licensing Consultation

(21)89 ANY OTHER URGENT BUSINESS

Cllr. A. Tynan asked members if they were happy for the Christmas sleigh to be housed elsewhere to enable renovations and decoration to take place. Cllr. Tynan advised that she had potentially found somewhere that the sleigh could be moved to. It was agreed that planning for the Christmas activities should take place sooner rather than later and that a working party should be established to take this forward. The Clerk would email out and ask for volunteers for this group.

Cllr. P. Matthews advised that there was a substantial update at the WTCC forum regarding the local government election reform and that there would be new conditions imposed on Community Councils. It was agreed to agenda this for further discussion.

Cllr. J. Phillips advised that there had been complaints regarding the cemetery at Groes Chapel once again and asked the Clerk if she could contact the gentleman that the council dealt with last time.

(21)90 FINANCE

Payments

The following payments were approved for May

102949 – EDF Energy – unmetered supply	£887.86
102950 – Wybone – dog bags	£301.20
102951 – k. Gilpin – plants and compost	£233.97

102952 - Zurich – insurance	£953.69
102953 – Kalamazoo – minute book sheets	£300.90
102954 – Avow – DBS for Rachael	£56.56
102955 – K. Gilpin – members expenses	£150.00
102955 – P. Matthews – members expenses	£150.00
102957 – K. Phillips – members expenses	£150.00
102958 – G. Edwards – members expenses	£150.00
102959 – Allington Hughes – legal fees	£494.40
Bank Transfer – Salary, postage	£1304.57
Bank Transfer – Salary	£570.24
Bank Transfer – Salary	£750.25