

PEN-Y-CAE COMMUNITY COUNCIL

COVID-19

Minutes of the Penycae Community Council Meeting held on Monday 27th September 2021

PRESENT

Chair – Cllr. Dr S. Evans

Cllr. A. Phillips
Cllr. J.C. Phillips
Cllr. C. Davies
Cllr. K. Phillips

Cllr. A Tynan
Cllr. J. Jones
Cllr. H. Davies

Diane Colley Community Agent for item number 5 on the agenda – Issues Relating to Older People

(21)121 APOLOGIES

Apologies for absence were received from:

Cllr. J. Lowe
Cllr. P. Davies
Cllr. G. Edwards
Cllr. K. Gilpin
Cllr. P. Matthews

(21)122 DECLARATION OF INTERESTS

Cllr. J. Phillips and Cllr Dr S. Evans declared interest in item number 7 on the agenda – Planning Applications

(21)123 MINUTES

Minutes of the meeting held on Monday 26th July copies having previously been circulated, were approved and adopted.

It was agreed to suspend standing orders for item number 5 on the agenda – Issues Relating to Older People

(21)124 ISSUES RELATING TO OLDER PEOPLE

Diane's report had been circulated to members prior to the meeting. Diane had given details of the various issues she had been dealing with and of the referrals she had received and of her training.

The Chair welcomed Diane to the meeting and invited members to ask questions.

Cllr J. Jones asked how Diane was finding the job. Diane advised that she had a very positive start and had been very busy with referrals following Cllr. J. Phillips' newsletter which contained her contact details. Cllr. J. Jones advised that Diane may see an increase in calls soon as the contact centre in Wrexham would soon be closing, removing the facility

for people to access help with things such as blue badge applications and wanted to make her aware.

Cllr. J. Phillips advised that the local estate office had reopened in the Stiwt and asked if Diane had made contact with them at all. Diane advised that she had spoken with them on the phone to introduce herself but would make an appointment to have a face to face meeting.

Diane noted that she had made contact with the GP surgeries locally but had not had a response as yet.

Cllr. J. Phillips asked if Diane could have some posters made so that they could be displayed locally. Diane advised that she had done some already and would arrange to display them.

The Chair thanked Diane for her hard work and following this Diane left the meeting.

(21)125MATTERS ARISING from the minutes

1. Request for Grit Bin

Kevin Edwards of WCBC had responded to the request for the grit bins and had confirmed that the areas still did not meet the criteria. In response to the comparison of the siting of the grit bin in Acrefair it had been noted and they would look into re-siting it to a more beneficial location if it was a WCBC owned asset. Members were disappointed with the response but advised that they accepted the final decision.

Resolved: noted

2. Old BMX Land

The Clerk had received a response from Nicholas Adamson on the 11th August advising that he would look into the deed of dedication transfer on his return to the office the following week. There had been no further communication received on the matter. It was agreed that the Clerk would write to Steve Bailey once again noting member's disappointment and embarrassment at having to ask once again for a response from Mr Adamson.

Resolved: That the Clerk write to Steve Bailey once again and ask for a response.

3. Play Areas

Carla Hughes at WCBC had confirmed that the repairs to the wall at the Afoneitha playground had now been completed. It was agreed that the surfaces would be looked at and discussed at the next meeting.

Resolved: That the surfaces at the three play grounds would be discussed at the next meeting of full council.

4. Cemetery at Groes Chapel

The Chair had been contacted by Mr Ellis to say that he was no longer the person responsible for the cemetery and had passed on some contact details to the Chair. It was agreed that the Chair would make contact and find out what was going to be done to address the issue going forward and to find out the plans for future maintenance of the cemetery. Cllr. J. Jones advised that she had been contacted by a resident who was extremely upset about the condition of the cemetery and was considering going to the

press over the matter. Cllr. Jones was keen to try and address the matter first and reach a positive resolution. Cllr. J. Phillips added that he had been contacted regarding this issue also and it was mistakenly thought locally that the Community Council were responsible for the cemeteries in the village. Cllr Phillips was doing his best to reassure residents that the community council were and had in the past, trying to liaise with the church to ensure that the issue was addressed. Cllr Phillips asked the Chair to find out, with permission if any contact details could be sought to give out for residents to address their concerns directly.

Resolved: That the Chair follow up new lines of communication for those responsible for the maintenance of the Groes Cemetery.

5. **DE-Fib**

The Clerk had been in contact with Serena Hughes and the school who were happy for the Community Council to adopt the machines in full but had not heard back from Ms Bellis regarding the machine at the Church of the Nazarene as yet. It was agreed to follow up correspondence and seek permission to adopt the machine before proceeding.

Resolved: That the Clerk would attempt to contact Ms Bellis once again to discuss adopting the de-fib.

6. **Bench opposite the War Memorial**

The Clerk had contacted Streetscene to ask permission to install a bench at this location. The Clerk had been given some contact details of a gentleman who had taken over from Darren Green following his retirement but to date had not had a response.

Resolved: That the Clerk would follow up on correspondence regarding the installation of a bench.

7. **Statutory Maternity Pay**

The Clerk advised that the SMP for Ffion had now been received but was querying the amount as it was significantly less than expected.

Resolved: That the Clerk would query the amount with the accountant.

(21)125 POLICE MATTERS

Speed gun

The Speed gun had now been purchased and Cllr. K. Gilpin was arranging to hand it over to PCSO Purdy Jones.

Resolved: noted

(21)126 STREETLIGHTING

New Light at Trofryn

Cllr. Phillips had been liaising with WCBC street lighting department and they had agreed to increase the wattage of the surrounding lamps in this area to alleviate the black spot and removing the need to install an additional lamp.

Resolved: noted

(21)127 PLANNING Applications

Application no / P/2021 /0840 – Installation of extractor Flues (in retrospect) – Black Horse Inn, Hall Street, Penycae.

As time had lapsed for representation regarding this planning application, it was agreed that the Clerk would contact the planning department to advise that representation had been made to members following concerns regarding the odours being omitted from the extractors.

Resolved: That the Clerk would contact the planning department to advise that representation had been made to members following concerns regarding the odours being omitted from the extractors

(21)128 TO DISCUSS Stage 2 of the MUGA

The finance committee had met prior to the meeting to discuss quotes received for removal of the trees and scrub surrounding the tennis court area in readiness for the installation of the skate park. Quotes had been received as follows

CDM Groundworks Ltd - £1500
Leighton Brown - £2000
AH Driveways Ltd - £1100

The finance committee recommended to accept the quote from CDM Groundworks on the basis that the quality of the submission had been more professionally delivered. Members were in agreement and instructed the Clerk to accept the quote and book in the works as soon as possible. The Clerk was asked to inform the football club of any scheduled works to ensure that access would not cause a problem.

The working party had discussed the possibility of having a cold apply treatment added to the surface following concerns raised by Wicksteed's site manager over the suitability of the existing surface due to loose gravel. The Clerk was having difficulty locating a local contractor to undertake the work and provide a quote and work looking into this option was ongoing.

Members asked the Clerk to confirm a date for installation with Wicksteed as soon as possible.

Resolved: That the Clerk would contact CDM Groundworks and accept the quote and arrange to book the works in ASAP.

(21)130 TO DISCUSS CCTV

The finance committee had met prior to the meeting to discuss whether the programme of CCTV should be completed in its entirety or developed in stages as originally discussed. It was recommended that once the quotes had been received a sum of money be ring fenced for the project but that it be completed in stages so that any potential issues may be ironed out in the early stages and on a smaller scale. The Clerk had approached other companies who had attended site meetings in order to develop comparative quotes. As yet not all had been returned.

Resolved: To await the remaining quotations

(21)131 TO DISCUSS The Annual Remembrance Day Service

It was agreed that as long as Wales remained in alert level zero that an outdoor service could still safely take place this year. It was agreed that the Clerk should begin to make arrangements to contact the participating organisations and make preparations to organise the service.

It was suggested that the Clerk find out if the monument could be cleaned and the names to be re-detailed in time for the service, if not then it should be booked in prior to next years' service.

It was noted that the war memorial garden was looking untidy and the clerk was asked to follow up with Chris and ask him to address the matter as a matter of priority.

Resolved: That the Clerk would begin to organise the service.
 That the Clerk would ascertain if the monument could be cleaned prior to the service
 That the Clerk would ask Chris to make the war memorial garden a priority and make ready in time for the service.

(21)132 TO DISCUSS Christmas Items

Christmas Lunches

It was agreed that the Community Council would once again work in partnership with the Football Club in providing the Christmas lunches for the over 65s in the village. A proposed date of the 15th December was agreed and the Clerk was instructed to liaise with the football club regarding the arrangements.

Resolved: That the clerk liaise with the football club over the arrangements for the Christmas lunches

Christmas Lights

The Clerk had received further information regarding Christmas light installation prices from Mega Electrical – it would cost in the region of £200 to install commando sockets/timers etc and £100 per light to install, remove and store. The Clerk had received information from WCBC regarding installation of items including Christmas lights on WCBC columns including an application form to assess the suitability of columns subject to a structural test and scoring matrix. Members agreed to purchase 10 units of rope lights to be installed at various points around the village. It was suggested that Cllrs. G Edwards, K. Gilpin and J. Phillips meet to discuss suitable locations for the lights.

Resolved: That the community council purchase 10 units and agree on locations

Sleigh

Cllr. A Tynan had received 2 quotes for a sleigh the first at £800 using lower quality material and the second at £1000 using higher grade materials which would be more hardwearing. Due to fluctuating material prices these quotes were subject to change however and the timescales involved were not practical enough to enable this to be completed in time for this years' Santa run. It was agreed to decorate the float this year in a similar way to last year and to work on the sleigh through the year to enable more time for its completion and to allow for further quotes to be sought. It was also agreed to hand out sweets this year and to have donation buckets to collect funds towards the santa route project.

Resolved: That the sleigh be constructed in time for next year and that this year's santa route would go ahead.

Christmas Market

Cllr. A. Tynan had been approached by the football club who had enquired whether the community council would be putting on a Christmas Market this year. Members agreed that there would not be enough time to organise this and agreed not to go ahead with it this year.

Resolved: That there would be no Christmas Market this year.

(21)133 TO VOTE by Co-Option to fill the vacant seat in the Groes Ward

The Co-option notice for the vacant seat in the Groes Ward had been advertised and there had only been one application. The Clerk read out the application from Mr Rhun Hughes and all members voted to Co-Opt Mr Hughes into the vacant seat. The Clerk would inform Mr Hughes of members' decision and update the electoral office.

Resolved: That Mr Rhun Hughes be Co-opted as Community Councillor for the Groes Ward.

(21)134 GENERAL CORRESPONDENCE

An email was received from David Thomas requesting that the salt pile near his farm be reinstated. The Clerk would contact streetscene with the request.

A complaint was received from Jacqueline Hill regarding the hedges in Plas Bennion. The Clerk had reported the matter through the contact centre at WCBC and received the following response - If the hedge is overgrown from a private property, the Council will serve a notice within 7 working days to the relevant landowners to cut the grass / hedge back. Once notice is served, the landowner has up to 21 days to action this request or the council will remove on a rechargeable basis.

Sion Roberts of WCBC had emailed to say that the eastern end of the Maes y Nant footpath had been resurfaced. The Chair would take a look and report back to members. The Clerk had received a phone call from resident at Plas Bennion regarding an access/speeding issue resulting in the resident's request to highways for a dropped kerb to be installed at an entrance point further along their property boundary. Highways had advised that it would not be possible in this area due to the speed limit on this stretch of road. It was advised that the Clerk seek advice from the planning department on behalf of the resident.

Aled Powell emailed to request ownership details football pitch/pant, the Clerk advised him to contact Rhos Community Council

Grace Lockhart Rhos Community Cafe & Foodbank – request for funding - advised that grants and donations are discussed in February, to be kept on file and discussed accordingly

Get to Know Ronald McDonald House Charities – request for funding, advised that grants and donations are discussed in February, to be kept on file and discussed accordingly

(21)135 MISCELLANEOUS

Resolved: To note receipt of the following:

1. A Letter from ELAN CITY – sales brochure for road safety equipment
2. Ovw - FW: Nodyn Briffio: ar gyfer Cynghorau Cymuned a Thref - Cyfarfodydd aml-leoliad/
Briefing Note: for Community and Town Councils- Multi-location meetings
3. Draft Local Elections (Principal Areas) (Wales) Rules 2021 and draft Local Elections (Communities) (Wales) Rules 2021
4. OVW - FW: Meysydd chwarae plant ac ardaloedd chwarae awyr agored: canllawiau coronafeirws / Children's playgrounds and outdoor play areas: coronavirus guidance

5. OVW - FW: Ymgynghoriad ar drethi lleol ar gyfer ail gartrefi a llety hunanarlwyo / Consultation on local taxes for second homes and self-catering accommodation
6. Ovw - FW: Shaping Wales' Future : Using national milestones and indicators to measure our Nation's progress - Early notification
7. Email regarding Conflict Resolution Service - The Wallich
8. OVW - Facebook Marketplace - Increase in scams.
9. Non Street Lighting Equipment attached to Columns – WCBC

(21)136 ANY OTHER URGENT BUSINESS

Cllr. J. Phillips asked if the planters could be discussed at the next meeting as some of them were in need of replacing.

Cllr. A. Tynan asked if the photo competition could be placed on the agenda for the next meeting.

(21)137 FINANCE

The Finance committee met before the meeting and reviewed the SLA from the Citizens Advice Bureau. The breakdown of costs confirmed for the coming SLA period were as follows

2020-2021 – current £6221.17 each

2021-2022

Rhos £6221.17

Penycae £6221.17

2022-2023

Rhos £6300.00

Penycae £6300.00

2023-2024

Rhos £6350.00

Penycae £6350.00

Members agreed to the prices and to carry on with the SLA. It was suggested that the Clerk ascertain how the service was being advertised currently and how the message was getting out to the community that they could still receive advice given the fact that no face to face sessions were being delivered.

Resolved: That the Clerk find out how the service was being advertised currently and how the message was getting out to the community that they could still receive advice given the fact that no face to face sessions were being delivered.

Payments

The following payments were approved for August and September

102973– Viking direct - stationery	£170.73
102974 – Defib store – new pads	£54.00
102975– Demon Tweeks – Speed gun	£218.95
Bank Transfer – Salary, postage	£1304.57
Bank Transfer – Salary	£358.63