

PEN-Y-CAE COMMUNITY COUNCIL

COVID-19

Minutes of the Penycae Community Council Meeting held on Monday 22nd November 2021

PRESENT

Chair – Cllr. Dr S. Evans

Cllr. A. Phillips
Cllr. J.C. Phillips
Cllr. C. Davies
Cllr. G. Edwards
Cllr. K. Gilpin
Cllr. K. Phillips

Cllr. A Tynan
Cllr. J. Jones
Cllr. H. Davies
Cllr. P. Matthews
Cllr. R. Hughes

PCSO Purdy Jones for item number 4 on the agenda – Police Matters
Diane Colley Community Agent for item number 5 on the agenda – Issues Relating to Older People.

(21)154APOLOGIES

Apologies for absence were received from:

Cllr. J. Lowe
Cllr. P. Davies

(21)155DECLARATION OF INTERESTS

Cllr. J. Phillips declared interest in item number 7 on the agenda – Planning Applications

It was agreed to Suspend Standing Orders and take matters out of sequence for item, number 4 on the agenda – *Police Matters*

(21)156POLICE MATTERS

The Chair welcomed PCSO Jones to the meeting and thanked her for attending. PCSO Jones advised that she had been away from Penycae for 5 years and was glad to be back working in the area once more. PCSO Jones asked members to come forward with any issues as she was aware that Penycae had not had a designated PCSO for a long time and wanted to strengthen the relationship between the community and the Police.

Matters Raised by Members

Cllr J. Phillips noted that there were Christmas events taking place in the village; firstly the Santa floats on the 8th and 11th December and asked if the Police could be in attendance for these. PCSO Jones advised that she and PCSO Alison Heron would join if possible and also noted that there could possibly be scope for some funding towards the over 65s Christmas Lunch. Cllr. Phillips asked her to contact the football club to discuss this with them.

Cllr. K. Gilpin asked regarding the collection of the speed gun, PSCO Jones advised that she would arrange for its collection as soon as possible.

Cllr. J. Phillips gave details of a speeding car witnessed at several times during the day but had been unable to take license plate information due to the speed it was travelling.

Cllr. R. Hughes advised that he had reported some youths driving a quad bike on Hill Street but had not received any feedback.

Cllrs J Jones, C Davies and A Tynan also gave details of speeding vehicles and suspicious activity regarding motorists to PSCO Jones.

Cllr. J. Phillips asked if PCSOS had powers to enforce on dog fouling and identified some hot spots, PSCO Jones would look into this.

Cllr. H Davies noted that there were incidents of anti-social behaviour occurring around the new skate park involving older children and asked PCSO Jones if possible to patrol the area around 6pm.

Police Surgeries

There had been several police surgeries held locally in neighbouring communities and PCSO Jones had been looking at alternative venues in Penrycae. It was suggested that they could use the football club or the church of the Nazarene and agreed that advertising was key in making this a successful venture.

The Chair thanked PCSO Jones for attending and asked if the Clerk could share her contact details with members.

Resolved: noted.

(21)157MINUTES

Minutes of the meeting held on Monday 25th October 2021 copies having previously been circulated, were approved and adopted subject to the following corrections

(21) 141 resolved: That the Clerk would chase the quotes for CCTV.

(21) 145 The clearance work had been completed in preparation for the installation but there was still some moss present on the surface. The Clerk was asked to follow this up with the contractor.

(21) 152 too narrow

It was agreed to Suspend Standing Orders and take matters out of sequence for item number 5 on the agenda – *Issues relating to Older People*

21)158 ISSUES RELATING TO OLDER PEOPLE

Diane's report had been circulated to members prior to the meeting. Diane had given details of the various issues she had been dealing with and of the referrals she had received and of her training.

The Chair welcomed Diane to the meeting and thanked her for her work so far and for her report.

Cllr. J. Phillips asked Diane about her referrals and outcomes. Diane explained that there had been only two referrals out to SPOA and CAB the rest had been mostly assistance with form filling and evidence gathering and would keep in contact with them from time to time to check if they were ok.

Cllr. J. Phillips asked how she was finding the role so far. Diane advised that she was finding the work very interesting and was enjoying getting to grips with the varying aspects of the job. Diane advised that she had a meeting arranged with Grace Lockhart of the Community Café regarding delivering food parcels to those in crisis in the community. It was agreed that the Clerk would liaise with Grace regarding this matter to ensure that any referrals made from the community café to Diane were in line with the parameters of her role as a community agent.

Cllr. A. Phillips asked if Diane had noticed an increase in the referrals coming in. Diane advised that there had been an increase following Cllr. J. Phillips' newsletter and more contacts following social media activity.

Cllr. C Davies asked if Diane had any luck with the Doctors surgeries and to date there had not been a positive response from any of them. Diane had been to take posters to the surgeries but was not aware if any of them had been displayed. Cllr. K. Phillips suggested that Diane could try the chemists locally also.

The Chair and members thanked Diane for her hard work so far following this she left the meeting.

Resolved: noted

(21)159MATTERS ARISING from the minutes

1. Transfer of Deed of Dedication

The Clerk had written to Julie Francis at WCBC asking for her assistance in moving the matter forward but to date there had been no response. The Clerk would chase the matter again.

Resolved: That the Clerk would chase the matter for a response.

2. Cemetery at Groes Chapel

The Chair advised that the cemetery grass had now been cut and confirmed that there was an agreement in place to cut the grass twice a year. The Chair had asked members to consider the donation to the cemetery maintenance being reinstated when grants and donations were being discussed in February. Members thanked the Chair for her hard work in taking this matter forward and ensuring a positive resolution.

Resolved: noted.

3. DE-Fib

The Clerk had researched the funding options for De-Fibs through AVOW and the location suggested did not meet the criteria. The Clerk suggested the old red phone box in Tainant as there should be an electrical supply already there. Cllrs. R Hughes and G Edwards would make a quick assessment of its suitability and report back to the Clerk.

Resolved: to await further information regarding the condition of the phone box.

4. Bench opposite the War Memorial

No response had been received from the Planning Department as yet. It was agreed that the residents should be consulted on the proposal to put a bench on this site in the meantime as a way of progressing the installation if permission from assets was granted.

Resolved: That the Clerk prepare letters to be sent out to nearby properties.

5. CCTV

The remaining quotes for CCTV had still not been received. It was agreed that the Clerk should look to obtain a further quote from another contractor.

Resolved: That the Clerk would try to arrange a further quote.

6. **Remembrance Day Service**

Members had received positive feedback following the Remembrance Day service and agreed that the service went well. The Chair had been speaking with a member of the congregation who had noted that he was a member of the Fron Choir and had suggested that the choir may be able to record a CD of the hymns used during the service to be played through the PA system in future years. The Chair would forward contact details to the Clerk.

Cllr. A Tynan noted that on the litter pick undertaken prior to the service she had noticed that the footpaths and outside area of the Bro Awelon flats were in dire need of some maintenance and a tidy up. It was agreed that the Clerk contact Clare Rees at the estate office to address the issue. Cllr Tynan also asked the Clerk to report the damaged street sign for Bro Awelon. Cllr. J. Phillips also asked if the missing Trofryn could be reported at the same time.

Resolved: That the issues at Bro Awelon and the signs be reported.

7. **Salt pile at Lambpit Street**

Kevin Edwards at WCBC had responded to say that the salt pile had been reinstated at Lambpit Street and the Clerk had responded to the resident to inform them.

Resolved: noted.

8. **Maes-y-Nant path**

The Clerk had reported the path to Sion Roberts who advised that the path would be inspected.

Resolved: to await further development

9. **Planters**

Cllr. K. Gilpin had received a price for new planters to replace the old ones which were damaged. They were £187.25 each and it was agreed to replace all of them so that they were all uniform. The Clerk would place the order ASAP.

Resolved: That the Clerk would place the order.

10. **Photo Competition**

The Clerk was still waiting for a few entrants to confirm that they still wished to enter the competition and would liaise with the judges once they had been received.

Resolved: To await the entrants' confirmation.

11. **Santa Float**

The route was yet to be confirmed and advertised. Cllr. A Tynan had found some illuminated decorations and asked members if they would fund them for the float. They were at a cost of £129.00 – members agreed. It was also agreed to order some collection buckets for donations and to utilise the vouchers given by Sainsbury's to purchase sweets in addition to the sweets donated by Morrisons.

Resolved: That the decorations and charity buckets be purchased.

12. Play Areas

The Clerk had received an updated quote from WCBC and confirmation that it would be cheaper to repair the wet pour surface areas together. The confirmed cost would be £6200 in total for all 3 sites. Members agreed to accept the quote and book in the work

Resolved: That the Clerk book in the work.

(21)160STREETLIGHTING

Interactive Speed Signs

Cllr. K. Gilpin had liaised with Jason from Mega regarding the new location of the interactive sign but a quote had not been received. The Clerk would chase this.

Resolved: That the Clerk would chase for an update on a quote for re-siting the interactive sign.

New Light Request

WCBC had given permission in principle to install a solar light at this location subject to a site survey. All members were in agreement to fund a new light here; Cllr. J. Phillips would arrange a site survey and location for the light as soon as possible and liaise with the Clerk.

Resolved: That the council agreed to fund the installation of a new light.

Missing Lamp

Cllr. K. Gilpin advised that the lamp had now been reinstated.

Resolved: noted.

Collaborative Street Lighting Meeting

Cllr. G Edwards advised that a meeting of the street lighting consortium had taken place on the 9th October where the contract maintenance had been discussed. An emerging issue regarding minor fault charges had arisen and as a result a further meeting had been called to discuss the details on the 30th November. Cllr G. Edwards explained that a minor fault charge of £60 had been introduced as the contractor was now running the contract in a deficit of around £1500 per annum as the lighting upgrades had affected the number of repairs. It was no longer profitable to attend minor faults that cost less than £10 in some cases without applying a minimum charge. The consortia would meet to discuss this in more detail and report back.

Christmas Lights

The Clerk had arranged a quotation for the survey of the identified columns as instructed. The quote had come in significantly higher than expected at £2400. Cllr. J. Phillips advised that it was not a legal requirement to survey the columns but it was strongly advised that they should be surveyed and proposed that council should press ahead with the installation of the Christmas lights without their prior inspection but in the new year should look to create a programme where over the coming years all of the lighting stock should be surveyed. Cllr. G. Edwards noted it that he would strongly advise against this course of action and that the columns should be structurally tested prior to anything being attached. It was voted for as follows: For – 11 Against – 1

It was agreed that the Christmas lights would be installed without the columns being structurally surveyed.

Resolved: That the Clerk would liaise with Mega regarding the installation of the Christmas lights.

(21)161 PLANNING Applications

Application no / P/2021/1098 – Single Storey Rear Extension – Bonita 44 Copperas Hill Penycae.

Resolved: No observations.

(21)162 TO DISCUSS Stage 2 of the MUGA

The Skate Park had now been installed and positive feedback had been received from the users so far. The Clerk had arranged for ROSPA to attend and give a post installation inspection.

Resolved: That the Clerk would report the findings of the inspection.

(21)163 TO DISCUSS The Old BMX Land (held under Part 2)

Information redacted under Part 2 conditions. .

As the meeting had now progressed past 9.30pm The Chair asked for members if they agreed to defer the remaining agenda items until the January meetings and to only take General Correspondence and Any other urgent business only. All members were in agreement.

(21)164 GENERAL CORRESPONDENCE

Keep Wales Tidy had sent details of a new anti-dog fouling campaign with details of how to download resources and posters etc. It was agreed that the Clerk would arrange for these to be displayed.

A resident had been in touch to say that she was passing on details of a scheme being run by the Wildlife Trust who were providing free trees to communities. It was agreed to pass on this information to the local schools.

(21)165 MISCELLANEOUS

Resolved: To note receipt of the following:

1. COP Cymru 2021 – stakeholder toolkit
2. Disability Wales had given details of an event being held to address the barriers faced by disabled people in their participation in politics and standing for elected office.
3. Local Places for Nature sent out an invite to participate in online forum meetings to discuss environmental projects and ideas
4. Nightingale House annual fundraising update
5. Homestart Wrexham details of their AGM
6. The Boundary Commission for Wales – guide to public hearings and dates held during secondary consultation period.

(21)166 ANY OTHER URGENT BUSINESS

Cllr. J. Phillips asked that the Clerk report to Andrew Mytton of WCBC that the bus stops in the village were very dirty and in need of cleaning.

Cllr. J. Phillips also asked that the following footpaths be reported to WCBC as they were in need of clearing from leaves – Poplar Road, Afoneitha Road, entrance to Oakleigh Estate and the footpaths in the Rec.

(21)167 FINANCE

Payments

The following payments were approved for November

102985– Accounting solutions	£40.93
102986– Wybone – dog waste bags	£311.40
102987– Powapak – war memorial cleaning	£636.00
102988 – LITE – Christmas lights	£1890.00
102989 –MEGA – Maintenance	£410.84
102990– K. Gilpin – paint	£21.98
102991 – Wicksteeed – skate park	£46526.64
102992 – Chris Williams – maintenance	£210.00
102993 – EDF energy – unmetered supply	£1458.79
102994 – JDH Business solutions – audit	£289.80
102995 – H. Davies – Christmas card items	£77.13
102996 –RBL Poppy appeal – wreaths	£150.00
102997 – Clarity – orders of service	£10.00
Bank Transfer – Salary, postage	£1326.70
Bank Transfer – Salary	£543.51