

PEN-Y-CAE COMMUNITY COUNCIL

Minutes of the Penycae Community Council Meeting held on Monday 28th March 2022

PRESENT

Chair – Cllr. Dr S. Evans

Cllr. J. Lowe
Cllr. J.C. Phillips
Cllr. C. Davies
Cllr. A. Phillips
Cllr. K. Gilpin
Cllr. G. Edwards

Cllr. A Tynan
Cllr. J. Jones
Cllr. H. Davies
Cllr. K. Phillips
Cllr. P. Matthews

(22)41 APOLOGIES

Apologies for absence were received from:

Cllr. R. Hughes
Cllr. P. Davies

(22)42 DECLARATION OF INTERESTS

Cllr. J Phillips declared interest in item number 8 on the agenda – Planning Applications

(22)43 MINUTES

Minutes of the meeting held on Monday 28th February 2022 copies having previously been circulated, were approved and adopted subject to the following corrections

(22) 34- There had been no update from WCBC regarding the light in Stryt Issa. The Clerk was asked to chase this again.

(22) 37 – Just

(22)44 MATTERS ARISING from the minutes

1. Transfer of Deed of Dedication

Fields in Trust had confirmed that a wildlife garden would meet the terms of the deed as long as the garden was kept open and accessible 24 hours a day. Members therefore agreed not to proceed with transferring the deed to the MUGA site and to proceed with exploring funding options to transform the area.

Resolved: That the Clerk would inform Fields in Trust and WCBC that members no longer wished to proceed with the transfer of dedication

2. DE-Fib

The funding had not been awarded for the De-Fib during the latest rounds of funding, however it was agreed that a further De-Fib was necessary in the Tainant area and the Clerk was instructed to pursue other possible funding sources for this.

Resolved: That the Clerk look into other funding sources for De-Fibs

3. CCTV

CCTV services had been in touch to arrange a site meeting on the 5th April at 9.30am. Cllr. K. Gilpin would attend with the Clerk.

Resolved: To await further information.

4. Street Signs

Cllr. J. Phillips advised that he had sent photos of the damaged signs to WCBC and was awaiting an update regarding their replacement.

Resolved: to await an update from WCBC.

5. Bus Stops.

There had still been no response from Andrew Mytton regarding the cleaning of the bus stops in the village. It was suggested that the Clerk CC Darren Williams into correspondence and once again ask for an update.

Resolved: That the Clerk would chase for a response again.

6. Fly Tipping – Coed y Nant

The Clerk and Cllr. J. Phillips had attended a site meeting with Jordan Carter, Income Officer at Clwyd Alyn. Ms Carter had been extremely helpful and agreed to arrange to remove the litter and speak with the tenants involved. The Clerk received an email on the 14th March advising that the litter had been cleared and the tenants had received a visit. The Clerk had written to express thanks on behalf of the Community Council for acting so quickly and efficiently.

Resolved: noted.

7. Dog Fouling

Joanne Rogers of WCBC had replied to say that; officers had been to visit following the request and had conducted patrols and reviewed the stickers/signage. Exact dates and times of patrols could not be given by the department as they were undertaken when responding to fly tipping or parking concerns to ensure an efficient use of officers' time. Ms Rogers also asked that any future requests be logged through the contact centre for audit purposes.

Cllr. A. Tynan suggested that the community group begin to compile data from the litter picks with an emphasis on dog fouling.

Resolved : noted

8. Bench on Hall Street

The Clerk had replied to the gentleman regarding the bench and had offered to arrange a meeting between the local Police and Cllr. J. Lowe to discuss ways to combat the anti-social behaviour as a long term solution to the issue rather than focus on moving the bench which would only serve to move the problem elsewhere. The gentleman concerned was not happy with this suggestion and wished to discuss further his reasons for wanting the bench to be moved. The Clerk had advised that he was welcome to attend a community council meeting if he wished.

Resolved: That the Clerk reiterate the offer of support in the form of a meeting to discuss his concerns.

9. Local Places For Nature

The Clerk had arranged a meeting with the Local Places For Nature Officer for the 30th March to discuss possible plans for the wildlife garden.

Resolved: To await further information.

(22)45 POLICE MATTERS

Dog Fouling

The Clerk read out a letter to members from Offa Community Council asking for support from other community councils in asking the Police to support WCBC with enforcement of dog fouling through their PCSOs. Members agreed to write a letter of support and also asked if the Clerk could find out what other local authorities were doing.

Matters Raised by Members

Cllr. J. Phillips advised that a loud motorbike had been reported riding early hours of the mornings and asked if the speed checks could be kept up.

Cllr. C. Davies advised that large groups of children were playing football across the road, kicking the ball from the park into the road and had concerns for their safety. Cllr Davies also noted that a van with a trailer had been parked near here causing an obstruction.

Resolved: noted.

(22)46 ISSUES RELATING TO OLDER PEOPLE

Diane's report had been circulated to members prior to the meeting.

Members asked the Clerk to liaise with Diane and ask her to increase her social media presence and actively promote the service – it was suggested that she speak with other community agents and see if they could offer some assistance. It was agreed that the Clerk ask Diane for a weekly update in written form to assist Diane with her monthly reporting.

Resolved: That the Clerk would liaise with Diane regarding the points raised.

(22)347 STREETLIGHTING

Faults

The Clerk had confirmed with MEGA that a solar light could be used as a temporary measure for the faulty lamp in Lambpit Street, it was agreed to keep the repair request in with Scottish Power in case it was discovered that the solar lamp was not sufficient. Mega had quoted a cost of approximately £1500 to install the solar light – members were in agreement to go ahead with this.

A meeting had not yet been arranged to visit the lamp in Bridge Street with the contractor however the Clerk would confirm a date for this as soon as possible.

There had been no update on the light in Stryt Issa as yet.

Resolved: That the Clerk would order the solar light to be installed and arrange a meeting date ASAP for the light in Bridge Street

(22)48 PLANNING Applications

Application no – P/2022/0283 – Change of use from class C3 dwelling to class C2 (residential institution) Rhos y Fedwen Poplar Road Penycae.

Resolved: no observations

(22)49 TO DISCUSS New duties for Councils under the 20201 Local Government and Democracy (Wales) Act

The Clerk reported to members that there were two new duties for Community Councils under the Act which were as follows –

Annual Reports – an annual report would be required for the 2021-2022 financial year and would be due for publication as soon as practicable after the 1st April.

Training Plan – all councils now would have to write a training plan for councillors and Clerks

It was agreed that the Clerk would compile and publish the annual report in line with the information required by the auditor and that further investigation would be made into the training plan following the election.

Resolved: noted.

(22)50GENERAL CORRESPONDENCE

An email from Bethan Jones at Benthg Cymru offering advice on how to set up a 'library of things' initiative in the community which could lend out items such as camping equipment, gardening tools, folding furniture etc. The Clerk would pass this onto the management committee at the community centre.

(22)51MISCELLANEOUS

Resolved: To note receipt of the following:

1. An email from Elaine Smith, Senior Performance, Improvement and Partnerships Officer regarding #Wrexham25 – announcing Wrexham being shortlisted for the final eight places for UK City of Culture.
2. An email from Emma Wynn Communications Officer at WCBC with links to articles published encouraging people to vote in the forthcoming May elections
3. A schedule from OVW detailing training modules

(22)52ANY OTHER URGENT BUSINESS

Cllr. G Edwards noted that he had been made aware of a complaint regarding the condition of the cemetery at St Thomas'. Upon inspection he determined the complaint to be unfounded as there was no litter.

Cllr. G Edwards and P. Matthews wished to inform members of their intention to retire from the Community Council and thanked their fellow members for all of their support during the years they had served. Members thanked Cllrs Edwards and Matthews for their years of dedication and hard work and wished them both well.

Cllr. K. Gilpin advised that one too many planters had been ordered and asked if the extra one could be placed near the car park on Stryt Issa – members were in agreement.

Cllr. J. Phillips asked if the surface for the Skate Park and the new linking pathway for the MUGA could be placed on the agenda in the near future.

(22)53FINANCE

The Finance Sub-Committee had met prior to the meeting and discussed the following recommendations to full council

Cllr. K. Gilpin had requested that a trade account be opened up by the Community Council for purchasing supplies for the planters and the planted areas. Members were in agreement and instructed the Clerk to make the necessary arrangements

One Voice Wales had sent their costing for the forthcoming year's membership which was £403 for the year based on the 1122 chargeable dwellings for the community of Penycae. Members were in agreement that this should be renewed and that the Clerk should return the completed form.

A quote had been received from JKL Woodcrafts for the building of the Sleigh for Christmas events. The total cost was £875. As it had been such a struggle to receive quotes from anywhere else locally it was agreed by all members to accept the quote.

The Clerk had received notification that some of the signatories on the investment account were out of date and that the members were no longer a part of this council. It was agreed that the new mandate be filled out and the following signatories added to the account – Cllr. S Evans, Cllr. C Davies, Cllr. A Philips and the Clerk. Members agreed.

One Voice Wales had sent the updated Clerks Pay Scales – it was suggested that the Clerk speak with Alyn Thomas and see if these agreed with the current scales in use.

Payments

The following payments were approved for March

103009– Browns Garden & Fencing – planter removal	£300.00
103010– Jessica Griffiths – Website Hosting	£315.00
103011 – Accounting Solutions - payroll	£40.32
103012 – Wybone – dog bags	£311.40
103013 – WCBC – Inspection – playgrounds	£2788.80
103014 – Clarity – leaflets	£2.00
103015 – St Thomas – Grant	£100.00
103016 – Salem Chapel – Grant	£100.00
103017 – Groes Chapel (cancelled) - Grant	£100.00
103018 – Penycae Community Group – Grant	£50.00
103019 – Given to shine – Grant	£50.00
103020 – Cross Foxes - Grant	£50.00
103021 – Air Cadets - Grant	£50.00
103022 – Community Café - Grant	£50.00
103023 – Offa Community Council - Grant	£50.00
103024 – Penycae Community Centre - Grant	£1000.00
103025 – JDH – Internal Audit	£289.80
103026 – Selectamark – bike marking kits	£327.84
103027 – Viking – Stationery	£193.64
103028 – Hafren Dyfrdwy – Water	£34.00
103029 – Capel y Groes - Grant	£100.00

103030 – JRB – Dog bags

£175.08

Bank Transfer – Salary, postage

£1340.50

Bank Transfer – Salary

£70.24

The Selectamark bike kits were part funded by North Wales Police and a donation was received from them for £250*